

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2024 - 2025

In setting future Overview and Scrutiny **TOPICS**, Members are asked to consider the following: **T**imely – **O**bjective – **P**erformance – **I**nterest – **C**orporate Priority

T Is this the right **time** to review this issue and is there sufficient **officer time** and resource to conduct the review? What is the **timescale**?

O What is the reason for review; do officers have a clear **objective**?

P Can **performance** in this area be improved by input from scrutiny?

I Is there sufficient **interest** (particularly from the public)? The concerns of local people should influence the issues chosen for scrutiny.

C Will the review assist the Council to achieve its **Corporate Priorities**?

Date	Topic	Lead Officer / Portfolio	Objectives and Desired Outcomes	Comment
23 July 2024	Health and Wellbeing Partnership	Health and Wellbeing Partnership Officer / Communities & Housing	To receive a report on the activities and spending of the Health and Wellbeing Partnership.	Annual Report.
	Broadland Food Innovation Centre	Assistant Director Economic Growth / Economic Development	To review the Broadland Food Innovation Centre to ensure it is meeting its desired outcomes and to identify and make any recommendations for improvement.	
	Customer Experience Programme	Assistant Director Transformation, ICT & Digital / Transformation & Organisational Development	To review the Customer Experience Programme and objectives and provide feedback and direction to officers on next steps.	
10 Sept 2024	Community Safety - Police and Crime Plan	Assistant Director Individuals & Families / Communities & Housing	To review the Police and Crime Plan to ensure it meets desired outcomes and to identify and make any recommendations for improvement.	Police & Crime Commissioner to be in attendance.
	Review of the move to the Horizon building	Director of Resources / Transformation & Organisational Development	Committee to receive a report on the move to the Horizon building.	

Date	Topic	Lead Officer / Portfolio	Objectives and Desired Outcomes	Comment
	Support for young people*	Assistant Director – Individuals & Families / Communities & Housing	To review the effectiveness of council support to young people, considering the outputs of the Youth Advisory Board consultation on young people and community safety.	Representatives from the Youth Advisory Board and key partners invited to attend and provide evidence to the Committee
12 Nov 2024	Budget Questions for Cabinet*	Assistant Director Finance	To agree and confirm the questions that the Committee wish to put to Cabinet at their joint budget meeting.	
	Working with Housing Providers*	Assistant Director – Individuals & Families and Housing & Independent Living Senior Manager / Communities & Housing	To review the way we work with housing providers to ensure a collaborative approach to safe, compliant social homes and support for tenants.	O&S agreed to add this to the work programme following the update received in March 2024.
21 Jan 2025	Joint Budget meeting with Cabinet*	Assistant Director for Finance / All Portfolio Holders	To receive responses from Portfolio Holders to questions that the Committee has put to Cabinet and to ask any further questions, as necessary.	
25 March 2025	Housing Allocations Policy*	Assistant Director Individuals & Families / Communities & Housing	To the Housing Allocation Policy to ensure it meets desired outcomes and to identify and make any recommendations for improvement.	
May 2025	Vehicle Anti-Social Behaviour Order Review*	Assistant Director Regulatory / Environmental Excellence	To review and assess the impact and outcomes achieved as a result of the Vehicle Anti-Social Behaviour Order.	

*Indicates new or updated items

Meeting dates:

TBC

Time and Task Panels (none at present)

Topic	Objectives	Lead Officers	Date

Workshops

Topic	Objectives	Lead Officers	Date
Preparing to meet with Cabinet to discuss budget performance	A facilitated workshop attended by the Assistant Director of Finance for Committee members to identify, agree questions for Cabinet to answer at the joint budget meeting.	Assistant Director of Finance & Finance Team staff	Autumn 2024 – to be arranged

Process for adding items to the Overview and Scrutiny Committee Work Programme

