



4 April 2024
Scrutiny Committee

Scrutiny Committee – Annual Report 2023-2024

Report Author(s): Sinead Carey
Strategic Advisor & Deputy Monitoring Officer
01508 533661
Sinead.carey@southnorfolkandbroadland.gov.uk

Portfolio: All

Ward(s) Affected: All

Purpose of the Report:

To consider and approve the Annual Report of the Scrutiny Committee.

Recommendations:

1. To recommend the Annual Report of the Scrutiny Committee 2023-2024 to be presented to Council;
2. That any revisions made by the Committee will be updated in the report with the final wording to be agreed by the Chairman of the Scrutiny Committee.

1. Summary

- 1.1 Each year, the Scrutiny Committee gathers information about the work it has carried out over the last year and reports to Council its outcomes and achievements.
- 1.2 This report presents the Committee's Annual Report for 2023/24, which is attached at Appendix 1.

2. Background

- 1.3 It is important for the Scrutiny Committee to ensure they are effective in the reviews they carry out and efficient in holding the Cabinet to account. Through the use of monitoring scrutiny review recommendations, the Committee is able to identify where future work can be focused.
- 1.4 The report is broken down into sections to clearly show the different areas of work the Committee has undertaken, and as such, it is a summary document to provide an analysis of what the Committee has achieved and delivered. Further details of the Committee's work can be found within the minutes on the Council's website and also by viewing the videoed recordings of its meetings.

3. Proposed action

- 1.5 The Scrutiny Committee is asked to consider this report, suggesting revisions where necessary, before it is presented to the Council AGM on 20 May 2024.
- 1.6 It is proposed that any revisions agreed by the Scrutiny Committee at its meeting on 4 April 2024, will be updated in the report, with the final wording being agreed by the Chairman of the Committee.

4. Other options

- 1.7 The Committee presents the Annual Report to the Council. The report can be submitted as presented or as amended.

5. Issues and risks

- 1.8 **Resource implications** – there are no resource implications directly related to this report.
- 1.9 **Legal implications** – there are no legal implications arising from this report.
- 1.10 **Equality implications** – there are no equality implications arising directly from this report. The Scrutiny Committee do, as a matter of course, consider equalities when reviewing all reports and have the right to access Equality Impact Assessments in relation to any report.

- 1.11 **Environmental impact** – there are no environmental impacts arising from this report.
- 1.12 **Crime and disorder** – there are no crime and disorder impacts arising from this report.
- 1.13 **Risks** – there are no other risk implications arising from this report.

2 Conclusion

- 2.1 The Scrutiny Committee is requested to agree its Annual Report which sets out the work it has undertaken over the last year and its outcomes and achievements.

7. Recommendations

- 1. To recommend the Annual Report of the Scrutiny Committee 2023-2024 to be presented to Council;
- 2. That any revisions made by the Committee will be updated in the report with the final wording to be agreed by the Chairman of the Scrutiny Committee.

Background papers

None