

Appendix 5 Health and Safety Representation

From: Sachalene Rankin [REDACTED]
Sent: 21 September 2023 12:31
To: Amanda Cox <Amanda.Cox@southnorfolkandbroadland.gov.uk>
Subject: Re: Greenmantle, Fundenhall Road, Hapton, Norfolk, NR15 1SG (23/01943/PLANEW)

Hi Gemma,

We will happy comply with all regulations and health and safety for the spa pool and with the marquee it will be inspected in advance before all events and weather will be check in advance too. It is on an inclosed area the surroundings will not only be a sound barrier buy also tall trees so it won't be in an open area.

Maximum permitted will be in line with the licence as we don't know yet but will never go over 5,000.

Kind regards

Sacha

On Thu, 21 Sept 2023, 12:01 Amanda Cox, <Amanda.Cox@southnorfolkandbroadland.gov.uk> wrote:

Good afternoon,

Thank you for your response to the comments raised by Mrs Faircloth. Please see the advice below for information purposes.

Please thank the applicant for the further information, updating the public safety objectives.

Should the licence be granted, I strongly recommend that the applicant reviews and implements the guidance in the links supplied to ensure that risks associated with the premises are fully considered.

In particular,

- *for the use of the spa pool, including its operation and management. In addition to general health and safety risks (slips/trips/COSHH), consideration must be given to hygiene and management of legionella risks.*
- *For the marquee, it will be necessary to set out safety requirements for the erecting and dismantling (as needed) and whilst it is in use to consider the following;*
 - *Have arrangements in place to inspect the structure for deterioration during the time it is installed in line with a documented management plan and, if needed, arrange for remedial works.*
 - *Any change in the proposed use of the structure or site conditions which may affect the structure's suitability should trigger a check to ensure it is safe for use with the new conditions.*
 - *Have arrangements in place to ensure that any measures required to keep the structure safe during use are implemented. For example, if the structure is*

susceptible to the weather, monitor and measure the local weather conditions. In adverse weather conditions, know what to do with the structure to protect its stability, e.g. when to open wind relief panels and when to evacuate.

In addition to the links provided for event safety, I recommend the [Purple Guide](#), this sets out all the requirements for managing events safely.

It would be helpful to have an idea of the capacity of the site, what numbers would be expected and what would be the maximum permitted, I realise this may not be known at this time.

Aside of health and safety requirements, if there any plans to produce or supply food at the premises, including the events, then a [food registration](#) would be required. Further guidance and advice can be given as required.

Kind Regards

Gemma

Gemma Faircloth

Environmental Health Officer

t 01508 533759 e gemma.faircloth@southnorfolkandbroadland.gov.uk

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From: Amanda Cox <Amanda.Cox@southnorfolkandbroadland.gov.uk>
Sent: 21 September 2023 09:57
To: Gemma Faircloth <Gemma.Faircloth@southnorfolkandbroadland.gov.uk>
Cc: DMS.MyEmails <dms.myemails@southnorfolkandbroadland.gov.uk>
Subject: Greenmantle, Fundenhall Road, Hapton, Norfolk, NR15 1SG (23/01943/PLANEW)

Hi Gemma,

Please see the response from the applicant with regard to your representation for Greenmantle.

Many thanks

Amanda Cox
Licensing & Enforcement Officer/SAG Chair
t 01508533621 e amanda.cox@southnorfolkandbroadland.gov.uk

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From: Sachalene Rankin <[REDACTED]>
Sent: 21 September 2023 09:49
To: Licensing Team (SNC) <licensing.snc@southnorfolkandbroadland.gov.uk>
Subject: Re: Greenmantle, Fundenhall Road, Hapton, Norfolk, NR15 1SG (23/01943/PLANEW)

Gemma,

We have ramps in place around the whole walk way area to make it accessible for any user. We will have signs up that will let customers know that the pathway maybe slippery when wet. There will be no obstruction's when any of the customer's areas and will always be kept clean. We have lights on the camera which light up the whole seating area and they come on automatically when its gets dark from the field area we will have flood lights. The parking area will be on the right hand side and the bar area is on the left, there will be a 5MP speed limit when coming onto the property.

The emergency services will be able to drive up too the bar area if needed and if needed on the field there will be staff to help keep a clear path for them as well on event days there will be security to also help with keeping the public safe and out of harms way.

We have already spoken to the local taxi firms and we have asked them to provide us with there business cards so that we can have them on the bar.

Also at a much later date when we become busy will will provide a shuttle service to and from long Stratton. (Date to be confirmed).

Events in the field, we will have all areas where the public is not permitted behind barriers. there will be a smoking area that will be roped off. we also have and on site transportation to bring customers to and from the bar area so they do not have to walk the length of the field. This will have its own lane roped off so that customers know not to cross it with signs that will have Buggy lane on. We will also have plenty of security staff for event days. the events will be live music, weddings, birthday parties, car meets and motor bike meets. we will have a risk assessment will be do before every event, we will also be hiring and event organiser to help planning and any other things we may need for the event to go ahead.

Yes Marquee is a temporary building but once it is up it will stay up this is 8 meters by 16 meter 2inch thick metal poles, it has been erected already and will stay up it will have a risk assessment done before every event as well, it will also have flooring which will also have been assessed.

The spa is next to the bar area and staff can see the area from behind the bar to be able to make sure that NO children enter the area and will be roped off. Plastic cups will only be used for the spa area. and kept on a table at the side of the hot tub, there are stairs to get in and out with at the front, there will be caution signs up too, we will be keeping all the chemicals onsite to maintain the hot tub to make sure it is within regulations when it come to COSHH. which will be kept in staff lock room in the bar area.

There will be trained first aider onsite at all time and training will be provided by accredited training company and will be kept up to date in line with regulations.

I hope this answers all your questions if not then please let me know

Kind regards

Miss Sachalene Rankin

Manager

On Mon, 18 Sept 2023 at 08:45, Sachalene Rankin <[REDACTED]> wrote:

Hi Gemma,

I was wondering if you could give me a call then we can go through it all please as probably easier to explain over the phone. My number is 07450 298057.

Kind regards

Sacha

On Fri, 15 Sept 2023, 13:24 Licensing Team (SNC),
<licensing.snc@southnorfolkandbroadland.gov.uk> wrote:

Good afternoon Sacha,

We have received the consultation response outlined below from Gemma Faircloth, Environmental Health Officer. Please can you kindly send a response to each of the points raised.

Gemma's contact details are provided should you wish to discuss anything in more detail.

For the licensing objective 'Public Safety' please find my comments below, the applicant may be able to provide more information regarding these;

- There is insufficient detail in the application about safe access and egress; this should include how risks are managed, for example, in relation to slips, trips falls. Routes that provide access and egress should be controlled, safe, suitably constructed, kept free of obstructions, and well maintained. For use in hours of darkness lighting provision would need to be suitable and sufficient. The assessment should include the parking area, with details of how to prevent pedestrian/vehicle contact risks.*
- Access and egress should also be considered for emergency situations, ensuring appropriate access for emergency services such as ambulances.*
- Consideration should be given to providing information on the premises of local taxi companies who can provide safe transportation home.*
- I note that there is an event field; there is insufficient detail in the application about managing public safety during an event, further details of types of events and any activities included as part of those should be provided. A risk assessment would be required for each event, the risk assessment should identify what hazards currently exist or may appear, defining which hazards are likely to cause harm to visitors (and any employees) and detail the necessary controls and how these will be implemented. Please find a link to further information on [risk assessment](#), and for [event safety](#).*
- I note that a marquee will be provided; this is a Temporary Demountable Structure and the applicant should provide further information as to how this equipment will be erected and managed, to ensure the safety of the public using it. Please see the link for further information on [Temporary Demountable Structures](#).*
- I note that there is a spa pool; there are significant risks associated with spa pools and the applicant should provide further details about how safety risks will be managed. Please see the link for further guidance on [managing spa pools](#). There are two types of risk assessment that are required, a general one, covering physical hazards such as slips, trips and falls, managing safety where alcohol is present, and electrical safety and a specific one under the Control of Substances Hazardous to Health Regulations 2002 ([COSHH](#)), for harmful substances and organisms such as*

Legionella and chemicals. I note that the applicant is prohibiting use of the spa pool by children.

- There is no information provided regarding ensuring the presence of trained first aiders on the premises and appropriate first aid kits.*
- Please also find general [health and safety information for businesses](#) which the applicant may find helpful.*

Currently, I would consider that the application does not provide sufficient detail for me to determine if the public safety objective has been satisfied. Please could you request further information from the applicant in order that I can properly determine this objective.

Please contact me if you require any further information.

Many thanks

Gemma

**Gemma Faircloth
Environmental Health Officer**

t 01508 533759 e gemma.faircloth@southnorfolkandbroadland.gov.uk

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