

Forward Plan

The Forward Plan sets out the decisions that the Cabinet will be taking over the coming months. The Plan identifies which decisions are key and also highlights the decisions that Cabinet intend to take, which may result in part of the meeting being held in private.

This document will be updated and republished on the Council's website each month. Any queries relating to the Plan should be forwarded to Democratic Services, Horizon Centre, Peachman Way, Norwich, NR7 0WF, or via email at committee.bdc@southnorthfolkandbroadland.gov.uk

What is a Key Decision?

Key Decisions are those that are likely:

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

Why might a decision be made in private?

The public may be excluded from a meeting whenever it is likely that in view of the nature of the business to be transacted, exempt information will be disclosed, for example, information which may reveal the identity of an individual or relates to the financial or business affairs of an individual or organisation. Information should only be made exempt, if it is in the public interest to do so.

Members of the Cabinet:

Susan Holland (Chairman)	- Policy	Jan Davis	- Environmental Excellence
Natasha Harpley (Vice-Chairman)	- Communities & Housing	Steve Riley	- Finance
Stuart Beadle	- Planning	Dan Roper	- Transformation & Organisational Development
Martin Booth	- Economic Development		

Subject / Decision	Decision Maker	Decision Due Date	Key Decision?	Responsible Officer	Portfolio	Public or Exempt
July						
Licensing Fees and Charges Review	Broadland Cabinet	18 Jul 2023	Yes	<i>Leigh Chant, Food, Safety and Licensing Team Manager leigh.chant@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Environmental Excellence	Public
	Broadland Council	27 Jul 2023				
Telephony Contract Award	Broadland Cabinet	18 Jul 2023	No	<i>Malcolm Coates, Head ICT And Digital malcolm.coates@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Transformation & Organisational Development	Fully exempt
Licensing Service Review	Broadland Cabinet	18 Jul 2023	Yes	<i>Leigh Chant, Food, Safety and Licensing Team Manager leigh.chant@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Environmental Excellence	Fully exempt
September						
Disposal of Council Owned Land	Broadland Cabinet	5 Sep 2023	Yes	<i>Emily Larter, Growth Delivery Manager emily.larter@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Economic Development	Fully exempt

Subject / Decision	Decision Maker	Decision Due Date	Key Decision?	Responsible Officer	Portfolio	Public or Exempt
Review of Medium Term Financial Strategy and Reserves	Broadland Cabinet	5 Sep 2023	Yes	<i>Rodney Fincham, Assistant Director of Finance rodney.fincham@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Finance	Public
Review and Update of Risk Management Policy	Broadland Cabinet Broadland Council	5 Sep 2023 5 Oct 2023	No	<i>Sinead Carey, Strategy and Intelligence Manager sinead.carey@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Policy (Leader)	Public
Taverham Hub Business Plan	Broadland Cabinet	5 Sep 2023	No	<i>Jamie Sutterby, Director of People and Communities jamie.sutterby@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Communities & Housing (Deputy Leader)	Public
Broadland Country Park Business Plan	Broadland Cabinet	5 Sep 2023	No	<i>Annie Sommazzi, Clean Growth and Sustainability Manager annie.sommazzi@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Economic Development	Fully exempt
Customer Experience - Discovery Phase Business Case	Broadland Cabinet	5 Sep 2023	No	<i>Sinead Carey, Strategy and Intelligence Manager sinead.carey@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Transformation & Organisational Development	Public
October						
Nutrient Neutrality Joint Venture Funding Agreement	Broadland Cabinet	10 Oct 2023	Yes	<i>Phil Courtier, Director of Place phil.courtier@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Planning	Public

Subject / Decision	Decision Maker	Decision Due Date	Key Decision?	Responsible Officer	Portfolio	Public or Exempt
Contract Award - Play Area Inspections	Broadland Cabinet	10 Oct 2023	Yes	<i>Annie Sommazzi, Clean Growth and Sustainability Manager annie.sommazzi@southnorfolkand broadland.gov.uk</i>	Broadland Portfolio Holder for Environmental Excellence	Fully exempt
Contract Award for Tree Inspections and Works, and Grounds Maintenance	Broadland Cabinet	10 Oct 2023	Yes	<i>George Denton, Assistant Director of Economic Growth george.denton@southnorfolkandb roadland.gov.uk</i>	Broadland Portfolio Holder for Economic Development	Fully exempt
Housing Standards Enforcement Policy Review	Broadland Cabinet	10 Oct 2023	No	<i>Mike Pursehouse, Assistant Director of Individuals and Families mike.pursehouse@southnorfolkan dbroadland.gov.uk</i>	Martin Booth	Public
November						
Vehicle Related Anti-Social Behaviour Public Space Protection Order	Broadland Cabinet	7 Nov 2023	Yes	<i>Nick Howard, Assistant Director for Regulatory nick.howard@southnorfolkandbro adland.gov.uk</i>	Broadland Portfolio Holder for Environmental Excellence	Public
	Broadland Council	14 Dec 2023				
Asset Management Strategy	Broadland Cabinet	7 Nov 2023	Yes	<i>Petra Maryon, Community Assets Manager petra.maryon@southnorfolkandbr oadland.gov.uk</i>	Broadland Portfolio Holder for Economic Development	Public
2nd Homes Council Tax Premium	Broadland Cabinet	7 Nov 2023	Yes	<i>Rodney Fincham, Assistant Director of Finance rodney.fincham@southnorfolkand broadland.gov.uk</i>	Broadland Portfolio Holder for Finance	Public

Subject / Decision	Decision Maker	Decision Due Date	Key Decision?	Responsible Officer	Portfolio	Public or Exempt
December						
Housing Policy Review	Broadland Cabinet	5 Dec 2023	Yes	<i>Richard Dunsire, Strategic Housing and Independence Senior Manager richard.dunsire@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Communities & Housing (Deputy Leader)	Public
Discretionary Housing Payment Policy	Broadland Cabinet	5 Dec 2023	No	<i>Richard Dunsire, Strategic Housing and Independence Senior Manager richard.dunsire@southnorfolkandbroadland.gov.uk</i> <i>Mike Pursehouse, Assistant Director of Individuals and Families mike.pursehouse@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Communities & Housing (Deputy Leader)	Public
	Broadland Council	14 Dec 2023				
Council Tax Assistance	Broadland Cabinet	5 Dec 2023	Yes	<i>Richard Dunsire, Strategic Housing and Independence Senior Manager richard.dunsire@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Communities & Housing (Deputy Leader)	Public
	Broadland Council	14 Dec 2023				
Performance Report Quarter 2	Broadland Cabinet	5 Dec 2023	No	<i>Sinead Carey, Strategy and Intelligence Manager sinead.carey@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Transformation & Organisational Development, Broadland Portfolio Holder for Finance	Public