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NW6 1PLWebsite: [www.norfolk.gov.uk/safety/norfolk-fire-and-rescue-service](http://www.norfolk.gov.uk/safety/norfolk-fire-and-rescue-service)Please ask for: Gideon Weigelt-Holmes  
Direct Dial:  
Email: [g.weigeltholmes@norfolk.gov.uk](mailto:g.weigeltholmes@norfolk.gov.uk)  
My Ref: 00006633  
Your Ref:

17 April 2023

Dear Sir/Madam,

**The Regulatory Reform (Fire Safety) Order 2005****With reference to – Licensing Act 2003****Premises: KARINA HUILU, Cappadocia 3 Stuston Road Diss IP22 4JB**

I acknowledge receipt of the application for the above premises.

As these premises fall within the scope of the Regulatory Reform (Fire Safety) Order 2005, I would like to draw your attention to the following guidance documents:

**Small and Medium Places of Assembly:** This guide is for all employers, managers, occupiers, and owners of small (accommodating up to 60 people) and medium (accommodating up to 300 people) places of assembly including:

Public houses; Clubs; Village halls; Community centres; Libraries; Marquees; Churches; and other places of worship or study. ISBN 13: 978 1 85112 820 4

**Large Places of Assembly:** This guide is for all employers, managers, occupiers, and owners of larger premises where more than 300 people could gather including: Shopping Centres (not the individual shop unit), Night Clubs and Public Houses, Exhibition and Conference Centres, Sports Stadia, Marquees, Museums, Libraries, Churches, Cathedrals and other places of worship or study. ISBN 13: 978 1 85112 821 1

Both of these publications are available to download from;

<https://www.norfolk.gov.uk/safety/norfolk-fire-and-rescue-service/safety-in-your-business/business-regulations-fire/fire-safety-risk-assessment-guidance>

Please ensure that a suitable and sufficient premises fire risk assessment is undertaken and that this is regularly reviewed.

It is necessary where material alterations are proposed to comply with the Building Regulations 2000. In this case an application must be submitted to the Local Building Control Authority or an Approved Inspector.

Should you require any further assistance please do not hesitate to contact me on the number shown above.

Yours faithfully

A handwritten signature in black ink, reading "H. Weigelt-Holmes". The signature is written in a cursive style with a large initial 'H'.

**For Chief Officer**