

## Forward Plan

The Forward Plan sets out the decisions that the Cabinet will be taking over the coming months. The Plan identifies which decisions are key and also highlights the decisions that Cabinet intend to take, which may result in part of the meeting being held in private.

This document will be updated and republished on the Council's website each month. Any queries relating to the Plan should be forwarded to Democratic Services, Horizon Centre, Peachman Way, Norwich, NR7 0WF, or via email at [committee.bdc@southnorthfolkandbroadland.gov.uk](mailto:committee.bdc@southnorthfolkandbroadland.gov.uk)

### What is a Key Decision?

Key Decisions are those that are likely:

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

### Why might a decision be made in private?

The public may be excluded from a meeting whenever it is likely that in view of the nature of the business to be transacted, exempt information will be disclosed, for example, information which may reveal the identity of an individual or relates to the financial or business affairs of an individual or organisation. Information should only be made exempt, if it is in the public interest to do so.

### Members of the Cabinet:

|                                 |                         |             |   |
|---------------------------------|-------------------------|-------------|---|
| Susan Holland (Chairman)        | - Policy                | Jan Davis   | - Environmental Excellence                    |
| Natasha Harpley (Vice-Chairman) | - Communities & Housing | Steve Riley | - Finance                                     |
| Stuart Beadle                   | - Planning              | Dan Roper   | - Transformation & Organisational Development |
| Martin Booth                    | - Economic Development  |             |   |

| Subject / Decision  | Decision Maker    | Decision Due Date | Key Decision? | Responsible Officer  | Portfolio                               | Public or Exempt |
|---|-------------------|-------------------|---------------|--|---|------------------|
| <b>January 2024</b>   |                   |                   |               |  |   |                  |
| Treasury Management Quarter 2 Report  | Broadland Cabinet | 16 Jan 2024       | No            | <i>Rodney Fincham, Assistant Director of Finance<br/>rodney.fincham@southnorfolkandbroadland.gov.uk</i>    | Broadland Portfolio Holder for Finance  | Public           |
| Greater Norwich 5 Year Infrastructure Investment Plan 2024-2029 (5YIIP) and Annual Growth Programme (AGP) 2024/25 | Broadland Cabinet | 16 Jan 2024       | Yes           | <i>Paul Harris, Place Shaping Team Manager<br/>paul.harris@southnorfolkandbroadland.gov.uk</i>             | Broadland Portfolio Holder for Planning | Public           |
|   | Broadland Council | 22 Feb 2024       |               |  |   |                  |
| Conservation Area Appraisal for the conservation area of Halvergate and Tunstall                                  | Broadland Cabinet | 16 Jan 2024       | Yes           | <i>Chris Bennett, Senior Heritage and Design Officer<br/>chris.bennett@southnorfolkandbroadland.gov.uk</i> | Broadland Portfolio Holder for Planning | Public           |

| <b>Subject / Decision</b>                        | <b>Decision Maker</b> | <b>Decision Due Date</b> | <b>Key Decision?</b> | <b>Responsible Officer</b>  | <b>Portfolio</b>   | <b>Public or Exempt</b> |
|--|-----------------------|--------------------------|----------------------|---|--|-------------------------|
| Compulsory Purchase Order                        | Broadland Cabinet     | 16 Jan 2024              | No                   | <i>Mike Pursehouse, Assistant Director of Individuals and Families<br/>mike.pursehouse@southnorfolkandbroadland.gov.uk,<br/>Kevin Philcox, Housing Standards Senior Manager<br/>kevin.philcox@southnorfolkandbroadland.gov.uk</i> | Broadland Portfolio Holder for Communities & Housing (Deputy Leader) | Fully exempt            |
| Rural England Prosperity Fund - Shared Equipment | Broadland Cabinet     | 16 Jan 2024              | No                   | <i>Debra Baillie-Murden, Programme Manager - Economic Growth<br/>debra.baillie-murden@southnorfolkandbroadland.gov.uk</i>   | Broadland Portfolio Holder for Economic Development                  | Public                  |
| Broadland Country Park Contract Award            | Broadland Cabinet     | 16 Jan 2024              | Yes                  | <i>Annie Sommazzi, Clean Growth and Sustainability Manager<br/>annie.sommazzi@southnorfolkandbroadland.gov.uk</i>   | Broadland Portfolio Holder for Economic Development                  | Fully exempt            |
| Charging Policy                                  | Broadland Cabinet     | 16 Jan 2024              | No                   | <i>Rodney Fincham, Assistant Director of Finance<br/>rodney.fincham@southnorfolkandbroadland.gov.uk ,<br/>Darren Slowther, Senior Finance Business Partner<br/>darren.slowther@southnorfolkandbroadland.gov.uk</i>                | Broadland Portfolio Holder for Finance                               | Public                  |
| Change to Earmarked Reserves                     | Broadland Cabinet     | 16 Jan 2024              | No                   | <i>Rodney Fincham, Assistant Director of Finance<br/>rodney.fincham@southnorfolkandbroadland.gov.uk</i>   | Broadland Portfolio Holder for Finance                               | Public                  |

| <b>Subject / Decision</b>                      | <b>Decision Maker</b>                  | <b>Decision Due Date</b>   | <b>Key Decision?</b> | <b>Responsible Officer</b>  | <b>Portfolio</b>                               | <b>Public or Exempt</b> |
|--|--|----------------------------|----------------------|---|--|-------------------------|
| LGA Corporate Peer Challenge - Progress Review | Broadland Cabinet                      | 16 Jan 2024                | No                   | <i>Emma Hodds, Chief of Staff<br/>Emma.Hodds@southnorfolkandbroadland.gov.uk,<br/>Sinead Carey, Strategic Advisor and Deputy Monitoring Officer<br/>sinead.carey@southnorfolkandbroadland.gov.uk</i>              | Broadland Portfolio Holder for Policy (Leader) | Public                  |
| Nutrient Neutrality Mitigation Fund            | Broadland Cabinet                      | 16 Jan 2024                | Yes                  | <i>Rodney Fincham, Assistant Director of Finance<br/>rodney.fincham@southnorfolkandbroadland.gov.uk</i>   | Broadland Portfolio Holder for Finance         | Fully exempt            |
| <b>February 2024</b>                           |  |                            |                      |   |  |                         |
| 2nd Homes Council Tax Premium                  | Broadland Cabinet                      | 13 Feb 2024                | Yes                  | <i>Rodney Fincham, Assistant Director of Finance<br/>rodney.fincham@southnorfolkandbroadland.gov.uk</i>   | Broadland Portfolio Holder for Finance         | Public                  |
| Revenue Budget and Council Tax 2024/25         | Broadland Cabinet<br>Broadland Council | 13 Feb 2024<br>22 Feb 2024 | Yes                  | <i>Rodney Fincham, Assistant Director of Finance<br/>rodney.fincham@southnorfolkandbroadland.gov.uk,<br/>Darren Slowther, Senior Finance Business Partner<br/>darren.slowther@southnorfolkandbroadland.gov.uk</i> | Broadland Portfolio Holder for Finance         | Public                  |

| <b>Subject / Decision</b>                             | <b>Decision Maker</b>                  | <b>Decision Due Date</b>   | <b>Key Decision?</b> | <b>Responsible Officer</b>  | <b>Portfolio</b>                                    | <b>Public or Exempt</b> |
|---|--|----------------------------|----------------------|---|---|-------------------------|
| Capital Strategy and Capital Programme 24/25 to 28/29 | Broadland Cabinet<br>Broadland Council | 13 Feb 2024<br>22 Feb 2024 | Yes                  | <i>Rodney Fincham, Assistant Director of Finance<br/>rodney.fincham@southnorfolkandbroadland.gov.uk,<br/>Jennifer Nichols, Capital &amp; Treasury Accountant<br/>jennifer.nichols@southnorfolkandbroadland.gov.uk</i> | Broadland Portfolio Holder for Finance              | Public                  |
| Treasury Management Strategy Statement 24/25          | Broadland Cabinet<br>Broadland Council | 13 Feb 2024<br>22 Feb 2024 | Yes                  | <i>Rodney Fincham, Assistant Director of Finance<br/>rodney.fincham@southnorfolkandbroadland.gov.uk,<br/>Georgina Pell, Corporate Accountant<br/>georgina.pell@southnorfolkandbroadland.gov.uk</i>                    | Broadland Portfolio Holder for Finance              | Public                  |
| Strategic Plan 2024-2028 & Delivery Plan 2024-2026    | Broadland Cabinet<br>Broadland Council | 13 Feb 2024<br>22 Feb 2024 | Yes                  | <i>Sinead Carey, Strategic Advisor and Deputy Monitoring Officer<br/>sinead.carey@southnorfolkandbroadland.gov.uk</i>   | All   | Public                  |
| Business Case for Opportunities funded posts          | Broadland Cabinet                      | 13 Feb 2024                | Yes                  | <i>George Denton, Assistant Director of Economic Growth<br/>george.denton@southnorfolkandbroadland.gov.uk</i>   | Broadland Portfolio Holder for Economic Development | Fully exempt            |
| Review of Pre-Application Planning Fees               | Broadland Cabinet<br>Broadland Council | 13 Feb 2024<br>22 Feb 2024 | Yes                  | <i>Stuart Pontin, Planning Business Improvement Team Manager<br/>stuart.pontin@southnorfolkandbroadland.gov.uk</i>  | Broadland Portfolio Holder for Planning             | Public                  |

| <b>Subject / Decision</b>            | <b>Decision Maker</b> | <b>Decision Due Date</b> | <b>Key Decision?</b> | <b>Responsible Officer</b>   | <b>Portfolio</b>                                    | <b>Public or Exempt</b> |
|--------------------------------------|-----------------------|--------------------------|----------------------|--|---|-------------------------|
| Cleaning Contract Delegation         | Broadland Cabinet     | 13 Feb 2024              | Yes                  | <i>Corinne Lawrie, Assistant Director of ICT/Digital and Transformation<br/>corinne.lawrie@southnorfolkandbroadland.gov.uk</i>   | Broadland Portfolio Holder for Finance              | Fully exempt            |
| <b>March 2024</b>                    |                       |                          |                      |  |   |                         |
| Greater Norwich Local Plan: Adoption | Broadland Cabinet     | 19 Mar 2024              | Yes                  | <i>Paul Harris, Place Shaping Team Manager<br/>paul.harris@southnorfolkandbroadland.gov.uk</i>   | Broadland Portfolio Holder for Planning             | Public                  |
|                                      | Broadland Council     | 28 Mar 2024              |                      |  |   |                         |
| Performance Report Quarter 3         | Broadland Cabinet     | 19 Mar 2024              | No                   | <i>Corinne Lawrie, Assistant Director of ICT/Digital and Transformation<br/>corinne.lawrie@southnorfolkandbroadland.gov.uk,<br/>Helen Hall, Strategy and Data Officer<br/>helen.hall@southnorfolkandbroadland.gov.uk</i> | All   | Public                  |
| Bure Valley Railway Lease Agreement  | Broadland Cabinet     | 19 Mar 2024              | Yes                  | <i>George Denton, Assistant Director of Economic Growth<br/>george.denton@southnorfolkandbroadland.gov.uk</i>  | Broadland Portfolio Holder for Economic Development | Fully exempt            |

| Subject / Decision              | Decision Maker    | Decision Due Date | Key Decision? | Responsible Officer  | Portfolio  | Public or Exempt |
|---------------------------------|-------------------|-------------------|---------------|--|--|------------------|
| <b>April 2024</b>               |                   |                   |               |  |  |                  |
| DAHA Client Policy              | Broadland Cabinet | 23 Apr 2024       | No            | <p><i>Mike Pursehouse, Assistant Director of Individuals and Families</i><br/> <i>mike.pursehouse@southnorfolkandbroadland.gov.uk,</i><br/> <i>Richard Dunsire, Strategic Housing and Independence Senior Manager</i><br/> <i>richard.dunsire@southnorfolkandbroadland.gov.uk,</i><br/> <i>Sarah Oldfield, Partnerships &amp; Innovation Lead</i><br/> <i>sarah.oldfield@southnorfolkandbroadland.gov.uk</i></p> | Broadland Portfolio Holder for Communities & Housing (Deputy Leader) | Public           |
| Affordable PRS Referral Cascade | Broadland Cabinet | 23 Apr 2024       | No            | <p><i>Mike Pursehouse, Assistant Director of Individuals and Families</i><br/> <i>mike.pursehouse@southnorfolkandbroadland.gov.uk,</i><br/> <i>Richard Dunsire, Strategic Housing and Independence Senior Manager</i><br/> <i>richard.dunsire@southnorfolkandbroadland.gov.uk</i></p>  | Broadland Portfolio Holder for Communities & Housing (Deputy Leader) | Public           |

| <b>Subject / Decision</b>                            | <b>Decision Maker</b> | <b>Decision Due Date</b> | <b>Key Decision?</b> | <b>Responsible Officer</b>   | <b>Portfolio</b>   | <b>Public or Exempt</b> |
|--|-----------------------|--------------------------|----------------------|--|--|-------------------------|
| Housing - Policy & Strategy Implementation & Updates | Broadland Cabinet     | 23 Apr 2024              | No                   | <i>Mike Pursehouse, Assistant Director of Individuals and Families</i><br><i>mike.pursehouse@southnorfolkandbroadland.gov.uk,</i><br><i>Richard Dunsire, Strategic Housing and Independence Senior Manager</i><br><i>richard.dunsire@southnorfolkandbroadland.gov.uk</i> | Broadland Portfolio Holder for Communities & Housing (Deputy Leader) | Public                  |
|  | Broadland Council     | 23 May 2024              |                      |  |  |                         |