

## Forward Plan

The Forward Plan sets out the decisions that the Cabinet will be taking over the coming months. The Plan identifies which decisions are key and also highlights the decisions that Cabinet intend to take, which may result in part of the meeting being held in private.

This document will be updated and republished on the Council's website each month. Any queries relating to the Plan should be forwarded to Democratic Services, Horizon Centre, Peachman Way, Norwich, NR7 0WF, or via email at [committee.bdc@southnorthfolkandbroadland.gov.uk](mailto:committee.bdc@southnorthfolkandbroadland.gov.uk)

### What is a Key Decision?

Key Decisions are those that are likely:

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

### Why might a decision be made in private?

The public may be excluded from a meeting whenever it is likely that in view of the nature of the business to be transacted, exempt information will be disclosed, for example, information which may reveal the identity of an individual or relates to the financial or business affairs of an individual or organisation. Information should only be made exempt, if it is in the public interest to do so.

### Members of the Cabinet:

Susan Holland (Chairman)	- Policy	Jan Davis	- Environmental Excellence
Natasha Harpley (Vice-Chairman)	- Communities & Housing	Steve Riley	- Finance
Stuart Beadle	- Planning	Dan Roper	- Transformation & Organisational Development
Martin Booth	- Economic Development		

Subject / Decision	Decision Maker	Decision Due Date	Key Decision?	Responsible Officer	Portfolio	Public or Exempt
<b>November 2023</b>						
Customer Experience - Discovery Phase Business Case	Broadland Cabinet	7 Nov 2023	No	<i>Sinead Carey, Strategic Advisor and Deputy Monitoring Officer sinead.carey@southnorfolkandbro adland.gov.uk</i>	Broadland Portfolio Holder for Transformation & Organisational Development	Public
	Broadland Council	14 Dec 2023				
Vehicle Related Anti- Social Behaviour Public Space Protection Order	Broadland Cabinet	7 Nov 2023	Yes	<i>Nick Howard, Assistant Director for Regulatory nick.howard@southnorfolkandbro adland.gov.uk, Teri Munro, Community Safety and Intervention Lead teri.munro@southnorfolkandbroadl and.gov.uk</i>	Broadland Portfolio Holder for Environmental Excellence	Public
	Broadland Council	14 Dec 2023				

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<b>December 2023</b>						
Discretionary Housing Payment Policy	Broadland Cabinet	5 Dec 2023	No	<p><i>Mike Pursehouse, Assistant Director of Individuals and Families</i>  <i>mike.pursehouse@southnorfolkandbroadland.gov.uk,</i>  <i>Richard Dunsire, Strategic Housing and Independence Senior Manager</i>  <i>richard.dunsire@southnorfolkandbroadland.gov.uk,</i>  <i>Lindsay Sayer, Housing and Benefits Manager</i>  <i>lindsay.sayer@southnorfolkandbroadland.gov.uk</i></p>	Broadland Portfolio Holder for Finance	Public
	Broadland Council	14 Dec 2023				
Council Tax Assistance (Autumn 2023)	Broadland Cabinet	5 Dec 2023	Yes	<p><i>Mike Pursehouse, Assistant Director of Individuals and Families</i>  <i>mike.pursehouse@southnorfolkandbroadland.gov.uk,</i>  <i>Richard Dunsire, Strategic Housing and Independence Senior Manager</i>  <i>richard.dunsire@southnorfolkandbroadland.gov.uk,</i>  <i>Lindsay Sayer, Housing and Benefits Manager</i>  <i>lindsay.sayer@southnorfolkandbroadland.gov.uk</i></p>	Broadland Portfolio Holder for Finance	Public
	Broadland Council	14 Dec 2023				

Subject / Decision	Decision Maker	Decision Due Date	Key Decision?	Responsible Officer	Portfolio	Public or Exempt
<b>January 2024</b>						
2nd Homes Council Tax Premium	Broadland Cabinet	16 Jan 2024	Yes	<i>Rodney Fincham, Assistant Director of Finance rodney.fincham@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Finance	Public
Treasury Management Quarter 2 Report	Broadland Cabinet	16 Jan 2024	No	<i>Rodney Fincham, Assistant Director of Finance rodney.fincham@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Finance	Public
Greater Norwich 5 Year Infrastructure Investment Plan 2024-2029 (5YIIP) and Annual Growth Programme (AGP) 2024/25	Broadland Cabinet Broadland Council	16 Jan 2024 25 Jan 2024	Yes	<i>Paul Harris, Place Shaping Team Manager paul.harris@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Planning	Public
Conservation Area Appraisal for the conservation area of Halvergate and Tunstall	Broadland Cabinet	16 Jan 2024	Yes	<i>Chris Bennett, Senior Heritage and Design Officer chris.bennett@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Planning	Public
Compulsory Purchase Order	Broadland Cabinet	16 Jan 2024	No	<i>Mike Pursehouse, Assistant Director of Individuals and Families mike.pursehouse@southnorfolkandbroadland.gov.uk, Kevin Philcox, Housing Standards Senior Manager kevin.philcox@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Communities & Housing (Deputy Leader)	Fully exempt

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Rural England Prosperity Fund - Shared Equipment	Broadland Cabinet	16 Jan 2024	No	<i>Debra Baillie-Murden, Programme Manager - Economic Growth debra.baillie-murden@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Economic Development	Public
Broadland Country Park Contract Award	Broadland Cabinet	16 Jan 2024	Yes	<i>Annie Sommazzi, Clean Growth and Sustainability Manager annie.sommazzi@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Economic Development	Fully exempt
Charging Policy	Broadland Cabinet	16 Jan 2024	No	<i>Darren Slowther, Senior Finance Business Partner darren.slowther@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Finance	Public
Change to Earmarked Reserves	Broadland Cabinet	16 Jan 2024	No	<i>Rodney Fincham, Assistant Director of Finance rodney.fincham@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Finance	Public
<b>February 2024</b>						
Revenue Budget and Council Tax 2024/25	Broadland Cabinet	13 Feb 2024	Yes	<i>Rodney Fincham, Assistant Director of Finance rodney.fincham@southnorfolkandbroadland.gov.uk Darren Slowther, Senior Finance Business Partner darren.slowther@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Finance	Public
	Broadland Council	22 Feb 2024				

<b>Subject / Decision</b>	<b>Decision Maker</b>	<b>Decision Due Date</b>	<b>Key Decision?</b>	<b>Responsible Officer</b>	<b>Portfolio</b>	<b>Public or Exempt</b>
Capital Strategy and Capital Programme 24/25 to 28/29	Broadland Cabinet	13 Feb 2024	Yes	<i>Rodney Fincham, Assistant Director of Finance rodney.fincham@southnorfolkandbroadland.gov.uk, Jennifer Nichols, Capital &amp; Treasury Accountant jennifer.nichols@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Finance	Public
	Broadland Council	22 Feb 2024				
Treasury Management Strategy Statement 24/25	Broadland Cabinet	13 Feb 2024	Yes	<i>Rodney Fincham, Assistant Director of Finance rodney.fincham@southnorfolkandbroadland.gov.uk, Georgina Pell, Corporate Accountant georgina.pell@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Finance	Public
	Broadland Council	22 Feb 2024				
Strategic Plan 2024-2028 & Delivery Plan 2024-2026	Broadland Cabinet	13 Feb 2024	Yes	<i>Sinead Carey, Strategic Advisor and Deputy Monitoring Officer sinead.carey@southnorfolkandbroadland.gov.uk</i>	All	Public
	Broadland Council	22 Feb 2024				
Business Case for Opportunities funded posts	Broadland Cabinet	13 Feb 2024	Yes	<i>George Denton, Assistant Director of Economic Growth george.denton@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Economic Development	Fully exempt
Review of Pre-Application Planning Fees	Broadland Cabinet	13 Feb 2024	Yes	<i>Stuart Pontin, Planning Business Improvement Team Manager stuart.pontin@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Planning	Public
	Broadland Council	22 Feb 2024				

Subject / Decision	Decision Maker	Decision Due Date	Key Decision?	Responsible Officer	Portfolio	Public or Exempt
<b>March 2024</b>						
Greater Norwich Local Plan: Adoption	Broadland Cabinet	19 Mar 2024	Yes	<i>Paul Harris, Place Shaping Team Manager paul.harris@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Planning	Public
	Broadland Council	28 Mar 2024				
Performance Report Quarter 3	Broadland Cabinet	19 Mar 2024	No	<i>Sinead Carey, Strategic Advisor and Deputy Monitoring Officer sinead.carey@southnorfolkandbroadland.gov.uk, Helen Hall, Strategy and Data Officer helen.hall@southnorfolkandbroadland.gov.uk</i>	All	Public
Bure Valley Railway Lease Agreement	Broadland Cabinet	19 Mar 2024	Yes	<i>George Denton, Assistant Director of Economic Growth george.denton@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Economic Development	Fully exempt

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<b>April 2024</b>						
DAHA Client Policy	Broadland Cabinet	23 Apr 2024	No	<p><i>Mike Pursehouse, Assistant Director of Individuals and Families</i>  <i>mike.pursehouse@southnorfolkandbroadland.gov.uk,</i>  <i>Richard Dunsire, Strategic Housing and Independence Senior Manager</i>  <i>richard.dunsire@southnorfolkandbroadland.gov.uk,</i>  <i>Sarah Oldfield, Partnerships &amp; Innovation Lead</i>  <i>sarah.oldfield@southnorfolkandbroadland.gov.uk</i></p>	Broadland Portfolio Holder for Communities & Housing (Deputy Leader)	Public
Private Sector Rental Offer Policy	Broadland Cabinet	23 Apr 2024	No	<p><i>Mike Pursehouse, Assistant Director of Individuals and Families</i>  <i>mike.pursehouse@southnorfolkandbroadland.gov.uk,</i>  <i>Richard Dunsire, Strategic Housing and Independence Senior Manager</i>  <i>richard.dunsire@southnorfolkandbroadland.gov.uk</i></p>	Broadland Portfolio Holder for Communities & Housing (Deputy Leader)	Public



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Temporary Accommodation Placement Policy	Broadland Cabinet	23 Apr 2024	No	<i>Mike Pursehouse, Assistant Director of Individuals and Families mike.pursehouse@southnorfolkandbroadland.gov.uk, Richard Dunsire, Strategic Housing and Independence Senior Manager richard.dunsire@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Communities & Housing (Deputy Leader)	Public
Registered Provider Policies	Broadland Cabinet	23 Apr 2024	No	<i>Mike Pursehouse, Assistant Director of Individuals and Families mike.pursehouse@southnorfolkandbroadland.gov.uk, Richard Dunsire, Strategic Housing and Independence Senior Manager richard.dunsire@southnorfolkandbroadland.gov.uk, Sarah Oldfield, Partnerships &amp; Innovation Lead sarah.oldfield@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Communities & Housing (Deputy Leader)	Public