

Forward Plan

The Forward Plan sets out the decisions that the Cabinet will be taking over the coming months. The Plan identifies which decisions are key and also highlights the decisions that Cabinet intend to take, which may result in part of the meeting being held in private.

This document will be updated and republished on the Council's website each month. Any queries relating to the Plan should be forwarded to Democratic Services, Horizon Centre, Peachman Way, Norwich, NR7 0WF, or via email at committee.bdc@southnorthfolkandbroadland.gov.uk

What is a Key Decision?

Key Decisions are those that are likely:

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

Why might a decision be made in private?

The public may be excluded from a meeting whenever it is likely that in view of the nature of the business to be transacted, exempt information will be disclosed, for example, information which may reveal the identity of an individual or relates to the financial or business affairs of an individual or organisation. Information should only be made exempt, if it is in the public interest to do so.

Members of the Cabinet:

Susan Holland (Chairman)	- Policy	Jan Davis	- Environmental Excellence
Natasha Harpley (Vice-Chairman)	- Communities & Housing	Steve Riley	- Finance
Stuart Beadle	- Planning	Dan Roper	- Transformation & Organisational Development
Martin Booth	- Economic Development		

Subject / Decision	Decision Maker	Decision Due Date	Key Decision?	Responsible Officer	Portfolio	Public or Exempt
October 2023						
Review of Medium Term Financial Strategy and Reserves	Broadland Cabinet	10 Oct 2023	Yes	<i>Rodney Fincham, Assistant Director of Finance rodney.fincham@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Finance	Public
	Broadland Council	14 Dec 2023				
LAHF Delivery and Management Models - Scoping Paper	Broadland Cabinet	10 Oct 2023	Yes	<i>Mike Pursehouse, Assistant Director of Individuals and Families mike.pursehouse@southnorfolkandbroadland.gov.uk Victoria Parsons, People from Abroad Programme Manager victoria.parsons@southnorfolkandbroadland.gov.uk,</i>	Broadland Portfolio Holder for Communities & Housing (Deputy Leader)	Fully exempt
	Broadland Council	14 Dec 2023				
November 2023						
Customer Experience - Discovery Phase Business Case	Broadland Cabinet	7 Nov 2023	No	<i>Sinead Carey, Strategy and Intelligence Manager sinead.carey@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Transformation & Organisational Development	Public
	Broadland Council	14 Dec 2023				

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Vehicle Related Anti-Social Behaviour Public Space Protection Order	Broadland Cabinet Broadland Council	7 Nov 2023 14 Dec 2023	Yes	<i>Nick Howard, Assistant Director for Regulatory nick.howard@southnorfolkandbroadland.gov.uk, Teri Munro, Community Safety and Intervention Lead teri.munro@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Environmental Excellence	Public
Broadland Country Park Business Plan	Broadland Cabinet	7 Nov 2023	No	<i>Annie Sommazzi, Clean Growth and Sustainability Manager annie.sommazzi@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Economic Development	Public
Food Waste Processing Contract	Broadland Cabinet	7 Nov 2023	No	<i>Simon Phelan, Assistant Director of Community Services simon.phelan@southnorfolkandbroadland.gov.uk Peter Leggett, Contracts, Policy & Partnerships Manager Peter.Leggett@southnorfolkandbroadland.gov.uk,</i>	Broadland Portfolio Holder for Environmental Excellence	Public
December 2023						
2nd Homes Council Tax Premium	Broadland Cabinet	5 Dec 2023	Yes	<i>Rodney Fincham, Assistant Director of Finance rodney.fincham@southnorfolkandbroadland.gov.uk, Simon Bessey, Revenues Manager simon.bessey@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Finance	Public

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Discretionary Housing Payment Policy	Broadland Cabinet Broadland Council	5 Dec 2023 14 Dec 2023	No	<i>Mike Pursehouse, Assistant Director of Individuals and Families mike.pursehouse@southnorfolkandbroadland.gov.uk Richard Dunsire, Strategic Housing and Independence Senior Manager richard.dunsire@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Communities & Housing (Deputy Leader)	Public
Council Tax Assistance (Autumn 2023)	Broadland Cabinet Broadland Council	5 Dec 2023 14 Dec 2023	Yes	<i>Mike Pursehouse, Assistant Director of Individuals and Families mike.pursehouse@southnorfolkandbroadland.gov.uk Richard Dunsire, Strategic Housing and Independence Senior Manager richard.dunsire@southnorfolkandbroadland.gov.uk,</i>	Broadland Portfolio Holder for Communities & Housing (Deputy Leader)	Public
Performance Report Quarter 2	Broadland Cabinet	5 Dec 2023	No	<i>Sinead Carey, Strategy and Intelligence Manager sinead.carey@southnorfolkandbroadland.gov.uk Helen Hall, Strategy and Data Officer helen.hall@southnorfolkandbroadland.gov.uk,</i>	Broadland Portfolio Holder for Finance, Broadland Portfolio Holder for Transformation & Organisational Development	Public
UK Shared Prosperity Fund - Skills Programme	Broadland Cabinet	5 Dec 2023	Yes	<i>Debra Baillie-Murden, Programme Manager - Economic Growth debra.baillie-murden@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Economic Development	Public

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Hybrid Mail	Broadland Cabinet	5 Dec 2023	Yes	<i>Shaun Crook, Transformation and Innovation Lead Officer shaun.crook@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Transformation & Organisational Development	Fully exempt
January 2024						
Plumstead Road Land Options	Broadland Cabinet	16 Jan 2024	Yes	<i>Emily Larter, Growth Delivery Manager emily.larter@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Economic Development	Fully exempt
Greater Norwich 5 Year Infrastructure Investment Plan 2024-2029 (5YIIP) and Annual Growth Programme (AGP) 2024/25	Broadland Cabinet	16 Jan 2024	Yes	<i>Paul Harris, Place Shaping Team Manager paul.harris@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Communities & Housing (Deputy Leader)	Public
	Broadland Council	25 Jan 2024				
Conservation Area Appraisal for the conservation area of Halvergate and Tunstall	Broadland Cabinet	16 Jan 2024	Yes	<i>Chris Bennett, Senior Heritage and Design Officer chris.bennett@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Planning	Public

Subject / Decision	Decision Maker	Decision Due Date	Key Decision?	Responsible Officer	Portfolio	Public or Exempt
February 2024						
Revenue Budget and Council Tax 2024/25	Broadland Cabinet	13 Feb 2024	Yes	<i>Rodney Fincham, Assistant Director of Finance rodney.fincham@southnorfolkandbroadland.gov.uk, Darren Slowther, Capital and Treasury Accountant darren.slowther@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Finance	Public
	Broadland Council	22 Feb 2024				
Greater Norwich Local Plan: Adoption	Broadland Cabinet	13 Feb 2024	Yes	<i>Paul Harris, Place Shaping Team Manager paul.harris@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Planning	Public
	Broadland Council	22 Feb 2024				
Asset Management Strategy	Broadland Cabinet	13 Feb 2024	Yes	<i>Petra Maryon, Community Assets Manager petra.maryon@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Economic Development	Public
Capital Strategy and Capital Programme 24/25 to 28/29	Broadland Cabinet	13 Feb 2024	Yes	<i>Rodney Fincham, Assistant Director of Finance rodney.fincham@southnorfolkandbroadland.gov.uk, Darren Slowther, Capital and Treasury Accountant darren.slowther@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Finance	Public
	Broadland Council	22 Feb 2024				

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Treasury Management Strategy Statement 24/25	Broadland Cabinet Broadland Council	13 Feb 2024 22 Feb 2024	Yes	<i>Rodney Fincham, Assistant Director of Finance rodney.fincham@southnorfolkandbroadland.gov.uk, Darren Slowther, Capital and Treasury Accountant darren.slowther@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Finance	Public
March 2024						
Performance Report Quarter 3	Broadland Cabinet	19 Mar 2024	No	<i>Sinead Carey, Strategy and Intelligence Manager sinead.carey@southnorfolkandbroadland.gov.uk, Helen Hall, Strategy and Data Officer helen.hall@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Transformation & Organisational Development, Broadland Portfolio Holder for Finance	Public
Bure Valley Railway Lease Agreement	Broadland Cabinet	19 Mar 2024	Yes	<i>George Denton, Assistant Director of Economic Growth george.denton@southnorfolkandbroadland.gov.uk</i>	Broadland Portfolio Holder for Economic Development	Fully exempt