

Broadland Council

Agenda

To: All Members of the Broadland Council

You are hereby summoned to attend a meeting of Broadland District Council for the purpose of transacting the business set out in this agenda.

Yours sincerely



Trevor Holden
Managing Director

Cllr Caroline Karimi-Ghovanlou (Chair)

Cllr Adrian Tipple (Vice-Chair)

Date & Time:

Thursday, 23 May 2024
7.00 pm

Place:

Conference Centre - Horizon Centre, Peachman Way, Norwich, NR7 0WF

Contact:

Claire White, tel 01508 533669
Email: committee.bdc@southnorfolkandbroadland.gov.uk
Website: <http://www.southnorfolkandbroadland.gov.uk/>

Public Attendance:

This meeting will be live streamed for public viewing via the following link:

<https://www.youtube.com/channel/UCZciRgwo84-iPyRlmsTCIng>

If a member of the public would like to attend to speak on an agenda item, please email your request to committee.bdc@southnorfolkandbroadland.gov.uk, no later than 5.00pm Monday, 20 May 2024.

AGENDA

Any items/message i.e minutes silence etc

1. **Apologies for absence**
To report apologies for absence from members.
2. **Declarations of interest** (Pages 5 - 7)
To receive declarations of interest from Members (guidance attached).
3. **Chair's Engagements** (Page 8)
4. **Appointment of Chairman of the Council for 2024/25 and Declaration of Acceptance of office**
5. **Vote of Thanks to the retiring Chair**
6. **Appointment of Vice-Chairman of the Council for 2024/25 and Declaration of Acceptance of Office**
7. **Minutes** (Pages 9 - 16)
To confirm the minutes from the meeting held on 28 March 2024, and consider any matters arising.
8. **Minutes of Committee Meetings** (Pages 17 - 39)
To receive minutes of the following meetings:

Audit Committee held on 4 April 2024
Overview and Scrutiny Committee held on 16 April 2024
Cabinet held on 23 April 2024
Planning Committee held on 24 April 2024
9. **Announcements**
 - a) The Chairman
 - b) The Managing Director
10. **Election of Leader of the Council for 2024/25**
Following the appointment, the Leader will announce the names and designations of the Cabinet members for 2024/25

11. **Monitoring Officer Report** (Pages 40 - 59)
(Including appointments of Committees and Panels, and Chairman and Vice-Chairman for 2024/25)
12. **Appointments to Outside Bodies for 2024/25** (Pages 60 - 66)
13. **Scheme of Delegation**
To agree the Scheme of Delegation as set out in Part Three, para 16 of the Constitution (the Constitution can be found on the Council's website [here](#))
14. **Council meetings for 2024/25**
To approve the following dates for Council meetings:
25 July 2024
17 October 2024
19 December 2024
20 February 2025
27 March 2025
22 May 2025
15. **Questions**
To consider any questions received from members of the public in accordance with Procedure Rule 10 of the Constitution.
16. **Public Speaking**
To consider representation from members of the public who have expressed a wish to speak on items on this agenda. (Note: In accordance with the Constitution, a total period of 15 minutes is allowed with each person speaking for 3 minutes only)
17. **Code of Corporate Governance** (Pages 67 - 77)
18. **Annual Report of the Overview and Scrutiny Committee 2023/24** (Pages 78 - 93)
To receive the Annual Report of the Overview and Scrutiny Committee
19. **Recommendations arising from the Cabinet Meeting held 23 April 2024** (Page 94)
20. **Tenancy Policy** (Pages 95 - 109)
21. **Temporary Accommodation Placement Policy** (Pages 110 - 119)

22. **Private Rented Sector Offer Policy** (Pages 120 - 129)
23. **Procedure for Conducting Internal Statutory Reviews of Homeless Decisions** (Pages 130 - 138)
24. **Questions from Members**
To consider questions received in accordance with Procedural Rule 12.4 of the Constitution.
25. **Motions**
To consider any motions received in accordance with Procedural Rule 13 of the Constitution