

Broadland Council

Agenda

To: All Members of the Broadland Council

You are hereby summoned to attend a meeting of Broadland District Council for the purpose of transacting the business set out in this agenda.

Yours sincerely



Trevor Holden
Managing Director

Cllr Caroline Karimi-Ghovanlou (Chair)

Cllr Adrian Tipple (Vice-Chair)

Date & Time:

Thursday, 5 October 2023
7.00 pm

Place:

Conference Centre - Horizon Centre, Peachman Way, Norwich, NR7 0WF

Contact:

Claire White, tel 01508 533610
Email: committee.bdc@southnorfolkandbroadland.gov.uk
Website: <http://www.southnorfolkandbroadland.gov.uk/>

Public Attendance:

This meeting will be live streamed for public viewing via the following link:

<https://www.youtube.com/channel/UCZciRgwo84-iPyRlmsTCIng>

If a member of the public would like to attend to speak on an agenda item, please email your request to committee.bdc@southnorfolkandbroadland.gov.uk, no later than 5.00pm Monday, 2 October 2023.

AGENDA

1. **Declarations of interest** (Pages 6 - 8)
To receive declarations of interest from Members (guidance attached).
2. **Apologies for absence**
To report apologies for absence from members.
3. **Minutes** (Pages 9 - 27)
To confirm the minutes from the meeting held on 27 July 2023, and consider any matters arising.
4. **Announcements** (Page 28)
 - a) The Chairman
 - b) The Vice Chairman
 - c) The Leader
 - d) Members of the Cabinet
 - e) Head of Paid Service
5. **Questions**
To consider any questions received from members of the public in accordance with Procedure Rule 10 of the Constitution.
6. **Public Speaking**
To consider representation from members of the public who have expressed a wish to speak on items on this agenda. (Note: In accordance with the Constitution, a total period of 15 minutes is allowed with each person speaking for 3 minutes only)
7. **Recommendations from Cabinet**
 - 7.1 Risk Management Policy - Refresh

Please refer to agenda item 7 (page 12) of the Cabinet agenda for the meeting held 5 September 2023

<https://southnorfolkandbroadland.moderngov.co.uk/ieListDocuments.aspx?CId=143&MId=426&Ver=4>

RECOMMEND TO COUNCIL

To adopt the refreshed Risk Management Policy, as amended.

7.2 Council and Registered Provider Status

Please refer to agenda item 8 (page 31) of the Cabinet agenda for the meeting held 5 September 2023

<https://southnorfolkandbroadland.moderngov.co.uk/ieListDocuments.aspx?CId=143&MId=426&Ver=4>

RECOMMEND TO COUNCIL

To register Broadland District Council with the Regulator for Social Housing as a Registered Provider of social housing.

7.3 Local Authority Housing Fund: Purchase of Properties

Please refer to agenda item 11 (exempt item - page 44) of the Cabinet agenda for the meeting held 5 September 2023

RECOMMEND TO COUNCIL

1. To accept the Local Authority Housing Fund grant offer to help fund the purchase of the 9 properties.
2. The creation of a new Capital Budget to fund the purchase of 9 properties, subject to the approval of recommendation 1.
3. That the Broadland District Council matched funding contribution be funded by the utilisation of reserve monies (option B in the report) subject to the approval of recommendation 1.

7.4 Property Management Review - Phase 1

Please refer to agenda item 12 (exempt item - page 59) of the Cabinet agenda for the meeting held 5 September 2023 (note exempt minute to follow)

RECOMMEND TO COUNCIL

To agree the proposals in the report, as amended.

7.5 Car Park Improvements

Please refer to agenda item 13 (exempt item - page 72) of the Cabinet agenda for the meeting held 5 September 2023

RECOMMEND TO COUNCIL

To agree the proposal as detailed in the exempt report.

8. Recommendations from Audit Committee

8.1 Anti-Fraud and Anti-Corruption Strategy

Please refer to agenda item 5 (page 39) on the Audit Committee agenda for the meeting held 21 September 2023

<https://southnorfolkandbroadland.moderngov.co.uk/ieListDocuments.aspx?CId=149&MId=419&Ver=4>

RECOMMEND TO COUNCIL

To adopt the Anti-Fraud and Anti-Corruption Strategy

8.2 Review of Contract Procedure Rules - Follow Up

Please refer to agenda item 6 (page 50) on the Audit Committee agenda for the meeting held 21 September 2023

<https://southnorfolkandbroadland.moderngov.co.uk/ieListDocuments.aspx?CId=149&MId=419&Ver=4>

RECOMMEND TO COUNCIL

To agree the amended Contract Procedure Rules

8.3 Audit Committee - Independent Persons

Please refer to agenda item 7 (page 66) on the Audit Committee agenda for the meeting held 21 September 2023

<https://southnorfolkandbroadland.moderngov.co.uk/ieListDocuments.aspx?CId=149&MId=419&Ver=4>

RECOMMEND TO COUNCIL

That it progresses the appointment of an independent person to the Audit Committee

9. Monitoring Officer Report

(Pages
29 - 34)

10. Outside Organisations

To consider reports from members appointed to represent the Council on Outside Organisations or as member champions

(Page
35)

11. Questions from Members

To consider questions received in accordance with Procedural Rule 12.4 of the Constitution.

11.1 Question from Cllr N Brennan

Would the leader tell us what progress has been made in letting the Annexe and other vacant space at the Horizon Centre?

How many times has the Council received revenue for letting vacant rooms since moving into the Horizon Centre?

Will meeting rooms be made available 'free of charge' to charitable trusts (as NCC and the Broads Authority do) on an occasional basis?

11.2 Question from Cllr P Newstead

Broadland District Council has always focused upon the development of business investment and the economic success of our market towns.

One of the major constraints that we and the businesses face is the provision and optimisation of parking for visitors and workers.

As this is one of the areas where Broadland District Council has direct influence, will the Portfolio Holder for Economic Development tell Members when a revised parking strategy for Broadland will come forward for debate?

12. Motions

To consider any motions received in accordance with Procedural Rule 13 of the Constitution