

## **BROADLAND COUNCIL**

**Minutes of a meeting of the Broadland Council of Broadland District Council, held on Thursday, 26 May 2022 at 7.00 pm.**

**Committee Members Present:** Councillors: J Fisher (Chairman), S Prutton (Vice-Chair), S Beadle, N Brennan, D Britcher, P Bulman, J Coplestone, A Crotch, J Davis, J Emsell, R Foulger, N Harpley, L Hemsall, C Karimi-Ghovanlou, D King, E Laming, K Lawrence, J Leggett, K Leggett, I Mackie, T Mancini-Boyle, I Moncur, M Murrell, J Neesam, G Nurden, D Roper, D Thomas, K Vincent, S Vincent, J Ward and F Whymark

**Apologies for Absence:** Councillors: T Adams, S Catchpole, S Clancy, B Cook, S Gurney, D Harrison, Holland, K Kelly, S Lawn, G Peck, R Potter, S Riley, L Starling and J Thomas

**Officers in Attendance:** T Holden (Managing Director), D Lorimer (Director of Resources), P Courtier (Director of Place), J Sutterby (Director of People and Communities), E Hodds (Chief of Staff (Monitoring Officer)), R Fincham (Assistant Director of Finance) and D Matthews (Democratic Services Officer)

**Also in Attendance:** Matthew Jones – East Anglian Air Ambulance and Mrs Foulger

### **1. ANNOUNCEMENTS FROM THE CHAIRMAN OF THE COUNCIL - PRESENTATION TO THE EAST ANGLIAN AIR AMBULANCE AND LIST OF ENGAGEMENTS;**

The Chairman advised Council that he was delighted to announce that a total of £2,300 had been raised for his chosen charity, the East Anglian Air Ambulance. A number of events and activities had been arranged during his year in office for this very worthy cause and he thanked his wife for her help with the fund raising efforts. He was pleased to be able to present the cheque to Matthew Jones, Chief Executive Officer of the EAAA.

Mr Jones thanked the Chairman for the generous donation and expressed his sincere appreciation of the efforts of the Chairman, his wife and others in raising funds for the charity. The sum raised was roughly the same as the cost of a mission by a helicopter and the donation could lead to the saving of a life.

The Chairman then referred to the engagements he had undertaken during his year of office in what had been a very busy year coming out of the COVID restrictions. He drew attention to a few very memorable events, including the opening of the Newmedica eye clinic, the Councils' Business Awards and a number of events with other neighbouring councils which had served to strengthen the connections and co-operation between Norfolk authorities.

## **2. APPOINTMENT OF CHAIRMAN**

The Chairman invited nominations for the position of Chairman of the Council for 2022/23. Cllr Fisher was proposed and seconded and it was

### **RESOLVED**

To appoint Cllr Fisher as Chairman of the Council for 2022/23.

Cllr Foulger expressed his appreciation of the support he had received from his wife, together with, Emma Hodds, Linda Mockford and Dawn Matthews and presented them each with a bouquet of flowers.

Cllr Fisher was then invested with the Chain of Office and signed the Declaration of Acceptance of Office. He thanked members for electing him and stated it was a privilege to serve as Chairman of the Council. On behalf of the Council, Cllr Fisher then thanked Cllr Foulger for his term as Chairman of the Council and for attending a large number of events representing the Council. He had been an excellent ambassador for the Council. Cllr Fisher also congratulated Cllr Foulger and his wife on raising such a large sum of money for his chosen charity. He presented Cllr Foulger with a past chairman's badge and a certificate to mark his year in office.

## **3. APPOINTMENT OF VICE-CHAIRMAN**

The Chairman invited nominations for the position of Vice-Chairman of the Council for 2022/23. Cllr Prutton was proposed and seconded and it was

### **RESOLVED**

To appoint Cllr Prutton as Vice-Chairman of the Council for 2022/23.

Cllr Prutton signed the Declaration of Acceptance of Office.

## **4. DECLARATIONS OF INTEREST FROM MEMBERS**

No declarations of interest were received.

## **5. APOLOGIES FOR ABSENCE**

Apologies for absence were received from the following Councillors: A D Adams, S J Catchpole, S M Clancy, B Cook, S C Gurney, D Harrison, S I Holland, K S Kelly, S Lawn, G Peck, R E Potter, S Riley, N C Shaw, L A Starling and J L Thomas.

**6. MINUTES**

The minutes of the meeting held on 31 March 2022 were agreed as a correct record and signed by the Chairman.

**7. MATTERS ARISING FROM THE MINUTES**

No matters were raised.

**8. ANNOUNCEMENTS**

The Managing Director drew members' attention to the new coffee machines now available in the Canteen.

**9. ELECTION OF LEADER FOR 2022/23**

The Chairman invited nominations for the position of Leader of the Council for 2022/23. Cllr S Vincent was proposed and seconded and it was:

**RESOLVED**

To appoint Cllr S Vincent as Leader of the Council for 2022/23.

The Leader thanked members for his appointment and stated it was an honour to be re-elected. He then advised the Council of his Cabinet appointments for 2022/23 as follows:

|                      |   |
|----------------------|---|
| Cllr S Vincent       | Policy  |
| Cllr T Mancini-Boyle | Finance and Deputy Leader                     |
| Cllr J Coplestone    | Economic Development                          |
| Cllr J Emsell        | Transformation and Organisational Development |
| Cllr M Moncur        | Planning                                      |
| Cllr J Leggett       | Environmental Excellence                      |
| Cllr F Whymark       | Housing and Wellbeing                         |

The Leader thanked Cllr Lawn for her work as Planning Portfolio Holder and for managing a number of challenges during the year, including the emergence of the nutrient neutrality issue.

**10. REPORT OF THE MONITORING OFFICER**

Members considered the report of the Monitoring Officer. The Leader of the

Council outlined the main proposals contained in the report and invited Council to support the recommendations contained therein. With regard to the request for a dispensation, on behalf of the Council, the Leader wished Cllr Harrison a speedy recovery to full health.

*[Cllr Nurden left the meeting at this point.]*

It was then proposed and agreed that recommendations 1, 2, 4, 5, and 6 be voted on together but that a separate vote be taken on recommendation 3.

**Recommendations 1, 2, 4, 5 and 6**

Members voted on recommendations 1, 2, 4, 5 and 6 and it was

**RESOLVED**

To approve:

1. the delegation of responsibilities, Cabinet Portfolio and Cabinet Policy Committees as included in section 2 of the report as follows:

| <b>Cabinet Portfolio</b>                      | <b>Corresponding Policy Panel / Committee</b>     |
|---|---|
| Leader  |   |
| Economic Development                          | Economic Success Policy Development Panel         |
| Environmental Excellence                      | Environmental Excellence Policy Development Panel |
| Finance                                       | Audit Committee                                   |
| Housing and Wellbeing                         | Wellbeing Policy Development Panel                |
| Planning                                      | Place Shaping Policy Development Panel            |
| Transformation and Organisational Development | Service Improvement and Efficiency Committee      |

2. The allocation of seats on Council committees in accordance with Appendix 1 attached to the signed copy of these minutes and to appoint to these seats, as advised by Group Leaders and set out in the appendix;
4. The appointments of Directors for Broadland Growth Limited as the Leader, Portfolio Holder for Planning and the Managing Director and the Portfolio Holder for Finance as the Shareholder representative;
5. The appointment of Ruth Goodall, Mary Evans and Kevin Wilkins as co-opted parish and town council members of the Standards Committee.
6. To grant dispensation to Councillor Harrison from attending meetings of the Council and the committees on which he serves, until the end of November.

**Recommendation 3**

A number of members stated that they wished to see Cllr Riley remain as Chairman of the Overview and Scrutiny Committee, with Cllr Murrell as Vice-Chairman. They felt he had proved to be an effective, experienced Chairman and the Council’s decisions were stronger as a result. It had been suggested that the demands on a “twin hatter” managing heavy workloads was a reason for the

change but little weight was given to this argument with previous post holders and other twin hatters being in a similar position. It had been a long standing practice at the Council for the Overview and Scrutiny Committee to be chaired by a member of the main opposition group, with the exception of one year, and there was no reason to change this. It was stated that attempts by the current administration to secure an alternative Chairman had caused concern and were not seen as examples of good governance. At a time when the Council was facing a number of big challenges, including the budget, new office accommodation, new builds, a peer challenge and a forthcoming election, it was seen as a lack of confidence in facilitating ongoing scrutiny and accountability. It was stated that there was a need to continue to demonstrate good governance, at a time when, nationally, there were a number of challenges being faced in this respect, which needed to be avoided at a local level. There was a desire to see a system of local government which allowed opposition parties to raise issues of concern and that this needed a Chairman who was not a part of the ruling administration. Good guidance stated that Scrutiny played a vital role in holding the decision makers to account which made it fundamentally important to local democracy. A Scrutiny Chairman should possess the ability to lead, build team work and consensus and guide the committee to be independent and avoid being de facto opposition. It was suggested that Cllr Riley had more than proven he could meet this criteria and there was a need to retain public confidence in the democratic process and ensure scrutiny was undertaken robustly, fairly and without prejudice.

The Leader of the Council responded that the proposal had been put forward in the interests of good governance. The Good Scrutiny Guide stated that scrutiny should not be used as a political tool but should offer a critical friend. The Committee had a cross-party makeup and received all the information available to Cabinet with nothing hidden. It would continue to look, examine, question and challenge and a change of Chairman would not deviate from this approach. There was a need for the Committee to work more effectively, with added value, avoiding overly long meetings and reducing the impact on officer time, ensuring the Committee remained focussed on scrutinising the matters under consideration. There was confidence that Cllr Murrell could fulfil this role.

It was suggested that the proposal was not about good governance but about taking control of Overview and Scrutiny and it was proposed, duly seconded that an amendment be made to recommendation 3 in the report to appoint Cllr Riley as Chairman of Overview and Scrutiny Committee with Cllr Murrell as Vice-Chairman. On being put to the vote, with 10 members voting for, 22 against and 1 abstention, the amendment was lost.

*[At this point in the meeting all members of the Liberal Democrat Group and the Labour Group in attendance left the meeting.]*

Members then considered recommendation 3 as set out in the report and it was, with a majority of members voting for, 2 against, further

## **RESOLVED**

3. To approve the appointment of Chairman and Vice-Chairman as set out in Appendix 2 attached to the signed copy of these minutes.

**11. APPOINTMENTS TO OUTSIDE ORGANISATIONS FOR 2022/23**

Council received the schedule of nominations to represent the Council on outside organisations for 2022/23.

**RESOLVED**

To approve the appointments to outside organisations for 2022/23, as attached at Appendix 3 to the signed copy of these minutes.

**12. SCHEME OF DELEGATION**

Council was invited to agree the Scheme of Delegation as set out in Part Three of the Constitution. The Scheme remained unchanged.

**RESOLVED**

To confirm the Scheme of Delegation, as set out in Part Three of the Constitution.

**13. COUNCIL MEETINGS FOR 2022/23**

Council was invited to approve the dates for Council meetings for 2022/23 in accordance with the Constitution.

**RESOLVED**

To approve the following dates for Council meetings: 28 July 2022, 13 October 2022, 15 December 2022, 23 February 2023, 30 March 2023 and 25 May 2023.

**14. QUESTIONS FROM THE PUBLIC**

It was noted that there had been no questions from the public.

**15. PUBLIC SPEAKING**

It was noted that there had been no requests for public speaking.

**16. OVERVIEW AND SCRUTINY COMMITTEE**

The minutes of the Overview and Scrutiny Committee meetings held on 29 March, 12 April and 3 May 2022 were received.

**Recommendation arising from the meeting on 29 March 2022**

*Minute no: 131 – Overview and Scrutiny Committee Annual Report 2021/22*

Members were invited to note the Annual Report.

**RESOLVED**

To note the Annual Report of the Overview and Scrutiny Committee for 2021/22.

**17. CABINET**

The minutes of the Cabinet meetings held on 26 April and 12 May 2022 were received.

**Recommendations arising from the meeting on 26 April 2022**

*Minute no: 272 - Addendum to the 2022-24 Delivery Plan and the use of the Earmarked Reserves created as a result of the In-Year Budget Options*

The Portfolio Holder for Finance invited members to approve the recommendations. It was proposed, seconded and

**RESOLVED:**

1. To approve the transfer between the earmarked reserves to enable the funding of the 13 initiatives as shown in the table in section 4.1 of the report.
2. To approve the spend within these newly adjusted earmarked reserves being delegated to the appropriate Assistant Director in consultation with their appropriate Portfolio Holder.
3. To approve the addendum to the 2022/24 Delivery Plan as shown in Appendix B of the report, subject to the prioritisation of projects and delivery timescales, being added.

*Minute no: 273 – Review of Policies - Proposed Capital Investment in Renewable Energy Infrastructure*

The Portfolio Holder for Finance invited members to approve the recommendations. It was proposed, seconded and

**RESOLVED:**

To agree the inclusion of £1m to enable capital investment in renewable energy projects and/or associated infrastructure in the Capital Programme for 2022/23.

**18. AUDIT COMMITTEE**

The minutes of the Audit Committee meeting held on 17 March 2022 were received.

*Minute no 36: Annual Report of the Audit Committee*

Members were invited to approve the Audit Committee Annual Report.

**RESOLVED**

To approve the Audit Committee Annual Report.

**19. PLANNING COMMITTEE**

The decisions of the Planning Committee meeting held on 20 April 2022 were received.

**20. OUTSIDE ORGANISATIONS**

Members received and noted the feedback from representatives on Outside Bodies and an update from a member champion.

**21. QUESTIONS FROM MEMBERS**

The following question was raised:

**Question from Cllr E Laming**

*BDC is engaged with a positive group buying scheme called Solar Together to provide solar panels and battery storage solutions for residents and small businesses.*

*Would the council consider setting up a similar scheme for a retrofitting service in conjunction with local providers to enable homeowners and businesses in Broadland, including the “able to pay” sector, to access advice and retrofitting services for their homes?*

**Response by the Portfolio Holder for Environmental Excellence:**

The Solar Together scheme is an area based programme which extends beyond the borders of the County. Therefore demand can be considerable and is attractive to suppliers. In addition solar is in high demand at present.

It is considered that there would not be sufficient demand in the able to pay sector to facilitate a viable competitive programme for any of the other energy efficiency measures involved in the retrofit procedure for a single authority. We will however raise this for consideration at the Norfolk Climate Change Partnership group. Our experience has shown that, to deliver successful capital retrofit programmes, high volumes of a single product are required to be attractive to contractors, as a result engagement with this sector has been challenging. The Council recently sought to partner with a local supplier for double glazing, however even with the available capital, no interest was received from the market. We believe that demand for



contractors is sufficient through their normal processes and they are content to direct their business to the most profitable low risk work streams. Therefore at present we do not see such a scheme providing better value than the current process of agreed prices or separate quotes on each project.

We are exploring options around support for able to pay groups at the moment and hope to be able to announce something around this soon.

### **Supplementary Question from Cllr Laming**

Cllr Laming stated that the need to retrofit homes was urgent with current increases in energy prices seriously affecting the cost of living. The total dwelling stock in the district was 59,500 and in 2019, 33% of these had an EPC rating of band C or above, leaving 67% with an EPC rating below band C. Is the Council looking at how many dwellings fall into each EPC rating band and what would need to be done in terms of retrofitting to achieve a net zero position across the housing stock?

### **Response by the Portfolio Holder for Environmental Excellence**

The Portfolio Holder stated that it was not possible to verify the percentages quoted in the question as information regarding the number of homes with EPCs was not available. The Council was striving to encourage residents to move towards net zero or to reduce their carbon emissions through the refresh of the Environmental Strategy.

## **22. MOTIONS**

No motions were received.

## **23. EXCLUSION OF PUBLIC AND PRESS**

### **RESOLVED**

to exclude the press and public from the meeting for the remaining business because otherwise, information which was exempt information by virtue of Paragraph 3 of Part I of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006 would be disclosed to them.

## **24. OVERVIEW AND SCRUTINY COMMITTEE**

The exempt minutes of the Overview and Scrutiny Committee meeting on 3 May 2022 were received.

**25. CABINET**

The exempt minutes of the Cabinet meeting on 12 May 2022 were received.

(The meeting concluded at 8.19 pm)

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Chairman

## Appendix one: Committee Allocations 2022/23

| Committee Name | Conservative        |   |
|----------------|---------------------|---|
|                | Member              | Portfolio                                   |
| Cabinet (7)    | Jo Copplestone      | Economic Development                        |
|                | Judy Leggett        | Environmental Excellence                    |
|                | Fran Whymark        | Housing & Wellbeing                         |
|                | Trudy Mancini-Boyle | Finance                                     |
|                | Ian Moncur          | Planning                                    |
|                | Shaun Vincent       | Policy                                      |
|                | Jonathan Emsell     | Transformation & Organisational Development |

| Committee Name    | Conservative seats |   | Liberal Democrat seats |   |
|-------------------|--------------------|---|------------------------|---|
|                   | Member             | Substitute(s)   | Member                 | Substitute(s)   |
| Appeals Panel (8) | Nigel Brennan      | No substitutes permitted except on sub-panels and only from the wider group and subject to mandatory training | Sue Catchpole          | No substitutes permitted except on sub-panels and only from the wider group subject to mandatory training |
|                   | Stuart Clancy      |   | Karen Lawrence         |   |
|                   | Martin Murrell     |   |                        |   |
|                   | Sue Prutton        |   |                        |   |
|                   | Richard Potter     |   |                        |   |
|                   | Justine Thomas     |   |                        |   |

| Committee Name      | Conservative seats |   | Liberal Democrat seat |   |
|---------------------|--------------------|---|-----------------------|---|
|                     | Member             | Substitute(s)   | Member                | Substitute(s)   |
| Audit Committee (5) | Peter Bulman       | Any Conservative member subject to mandatory training | Susan Holland         | Any Liberal Democrat member subject to mandatory training |
|                     | Adrian Crotch      |   |                       |   |
|                     | Grant Nurden       |   |                       |   |
|                     | Karen Vincent      |   |                       |   |

| Committee Name    | Conservative seats |                         | Liberal Democrat seats    |                             | Green Party seat |                        |
|-------------------|--------------------|-------------------------|---------------------------|-----------------------------|------------------|------------------------|
|                   | Member             | Substitute(s)           | Member                    | Substitute(s)               | Member           | Substitute(s)          |
| Awards Panel (10) | Nigel Brennan      | Any Conservative member | David Harrison            | Any Liberal Democrat member | Eleanor Laming   | Any Green Party member |
|                   | John Fisher        |                         | Caroline Karimi-Ghovanlou |                             |                  |                        |
|                   | Ken Leggett        |                         | Karen Lawrence            |                             |                  |                        |
|                   | Sue Prutton        |                         |                           |                             |                  |                        |
|                   | Karen Vincent      |                         |                           |                             |                  |                        |
|                   | John Ward          |                         |                           |                             |                  |                        |

| Committee Name              | Conservative seats  |                         | Liberal Democrat seat |                             |
|-----------------------------|---------------------|-------------------------|-----------------------|-----------------------------|
|                             | Member              | Substitute(s)           | Member                | Substitute(s)               |
| Joint Appointment Panel (4) | Jonathan Emsell     | Any Conservative member | Dan Roper             | Any Liberal Democrat member |
|                             | Judy Leggett        |                         |                       |                             |
|                             | Trudy Mancini-Boyle |                         |                       |                             |

| Committee Name               | Conservative seats |                         | Liberal Democrat seats |                             |
|------------------------------|--------------------|-------------------------|------------------------|-----------------------------|
|                              | Member             | Substitute(s)           | Member                 | Substitute(s)               |
| Joint Scrutiny Committee (6) | Peter Bulman       | Any Conservative member | David Harrison         | Any Liberal Democrat member |
|                              | Richard Potter     |                         | Steve Riley            |                             |
|                              | Martin Murrell     |                         |                        |                             |
|                              | Grant Nurden       |                         |                        |                             |

| Committee Name                        | Conservative seats |                               | Liberal Democrat seats    |                               | Labour seat     |                               | Green seat |                               |
|---------------------------------------|--------------------|-------------------------------|---------------------------|-------------------------------|-----------------|-------------------------------|------------|-------------------------------|
|                                       | Member             | Substitute(s)                 | Member                    | Substitute(s)                 | Member          | Substitute(s)                 | Member     | Substitute(s)                 |
| Licensing & Regulatory Committee (13) | Peter Bulman       | Subject to mandatory training | Sue Catchpole             | Subject to mandatory training | Natasha Harpley | Subject to mandatory training | Jan Davis  | Subject to mandatory training |
|                                       | Roger Foulger      |                               | David Harrision           |                               |                 |                               |            |                               |
|                                       | Ken Kelly          |                               | Caroline Karimi-Ghovanlou |                               |                 |                               |            |                               |
|                                       | David King         |                               |                           |                               |                 |                               |            |                               |
|                                       | Ken Leggett        |                               |                           |                               |                 |                               |            |                               |
|                                       | Martin Murrell     |                               |                           |                               |                 |                               |            |                               |
|                                       | Sue Prutton        |                               |                           |                               |                 |                               |            |                               |
|                                       | Justine Thomas     |                               |                           |                               |                 |                               |            |                               |

| Committee Name                     | Conservative seats |  | Liberal Democrat seats    |                             | Labour seat     |                   | Green seat |                  |
|------------------------------------|--------------------|--|---------------------------|-----------------------------|-----------------|-------------------|------------|------------------|
|                                    | Member             | Substitute(s)  | Member                    | Substitute(s)               | Member          | Substitute        | Member     | Substitute       |
| Overview & Scrutiny Committee (15) | Nigel Brennan      | Any Conservative member, but not a member of Cabinet | Sue Catchpole             | Any Liberal Democrat member | Natasha Harpley | Any Labour member | Jan Davis  | Any Green Member |
|                                    | Peter Bulman       |  | Susan Holland             |                             |                 |                   |            |                  |
|                                    | Ken Kelly          |  | Caroline Karimi-Ghovanlou |                             |                 |                   |            |                  |
|                                    | Richard Potter     |  | Steve Riley               |                             |                 |                   |            |                  |
|                                    | Ken Leggett        |  |                           |                             |                 |                   |            |                  |
|                                    | Martin Murrell     |  |                           |                             |                 |                   |            |                  |
|                                    | Grant Nurden       |  |                           |                             |                 |                   |            |                  |
|                                    | Sue Prutton        |  |                           |                             |                 |                   |            |                  |
|                                    | Nigel Shaw         |  |                           |                             |                 |                   |            |                  |

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| Committee Name          | Conservative seats |   | Liberal Democrat seats    |   |
|-------------------------|--------------------|---|---------------------------|---|
|                         | Member             | Substitute(s)   | Member                    | Substitute(s)   |
| Planning Committee (11) | Tony Adams         | Any Conservative member subject to mandatory training | Stuart Beadle             | Any Liberal Democrat member subject to mandatory training |
|                         | Nigel Brennan      |   | Caroline Karimi-Ghovanlou |   |
|                         | John Fisher        |   | Steve Riley               |   |
|                         | Roger Foulger      |   |                           |   |
|                         | Ken Leggett        |   |                           |   |
|                         | Sue Prutton        |   |                           |   |
|                         | Karen Vincent      |   |                           |   |
|                         | John Ward          |   |                           |   |

| Committee Name                                  | Conservative seats |  | Liberal Democrat seats |                             |
|---|--------------------|--|------------------------|-----------------------------|
|   | Member             | Substitute(s)  | Member                 | Substitute(s)               |
| Service Improvement & Efficiency Committee (11) | Peter Bulman       | Any Conservative member, but not a member of Cabinet | Sue Catchpole          | Any Liberal Democrat member |
|   | Stuart Clancy      |  | Susan Holland          |                             |
|   | Ken Kelly          |  | Dan Roper              |                             |
|   | Ian Mackie         |  |                        |                             |
|   | Martin Murrell     |  |                        |                             |
|   | Grant Nurden       |  |                        |                             |
|   | Sue Prutton        |  |                        |                             |
|   | Justine Thomas     |  |                        |                             |

| Committee Name          | Conservative seats | Liberal Democrat seat | Labour seat  |
|-------------------------|--------------------|-----------------------|--------------|
|                         | Member             | Member                | Member       |
| Standards Committee (5) | Nigel Brennan      | Dan Roper             | Breanne Cook |
|                         | Ken Leggett        |                       |              |
|                         | Clare Ryman-Tubb   |                       |              |



| Committee Name                        | Conservative seats |                         | Liberal Democrat seats    |                             | Labour seat     |                   | Green seat     |                  |
|---------------------------------------|--------------------|-------------------------|---------------------------|-----------------------------|-----------------|-------------------|----------------|------------------|
|                                       | Member             | Substitute(s)           | Member                    | Substitute(s)               | Member          | Substitute        | Member         | Substitute       |
| Electoral Arrangements Committee (10) | Peter Bulman       | Any Conservative member | Stuart Beadle             | Any Liberal Democrat member | Natasha Harpley | Any Labour member | Eleanor Laming | Any Green Member |
|                                       | John Fisher        |                         | Caroline Karimi-Ghovanlou |                             |                 |                   |                |                  |
|                                       | Shelagh Gurney     |                         |                           |                             |                 |                   |                |                  |
|                                       | Judy Leggett       |                         |                           |                             |                 |                   |                |                  |
|                                       | Martin Murrell     |                         |                           |                             |                 |                   |                |                  |
|                                       | Karen Vincent      |                         |                           |                             |                 |                   |                |                  |

| Committee Name          | Conservative seats  | Liberal Democrat seat     |
|-------------------------|---------------------|---------------------------|
|                         | Member              | Member                    |
| Emergency Committee (6) | Shaun Vincent       | Susan Holland             |
|                         | Trudy Mancini-Boyle | Caroline Karimi-Ghovanlou |
|                         | Fran Whymark        |                           |
|                         | Judy Leggett        |                           |

\*It is a requirement that the Leader and the Leader of the opposition are appointed to this Committee

## Non-Widdecombed

| Panel Name                                     | Conservative seats |   | Liberal Democrat seats |                             | Labour seat     |                   | Green seat |                  |
|--|--------------------|---|------------------------|-----------------------------|-----------------|-------------------|------------|------------------|
|  | Member             | Substitute(s)                                       | Member                 | Substitute(s)               | Member          | Substitute        | Member     | Substitute       |
| Economic Success Policy Development Panel (11) | Nigel Brennan      | Any Conservative member but not a member of Cabinet | Stuart Beadle          | Any Liberal Democrat member | Natasha Harpley | Any Labour member | Jan Davis  | Any Green Member |
|  | Adrian Crotch      |   | Sue Catchpole          |                             |                 |                   |            |                  |
|  | Lana Hemsall       |   |                        |                             |                 |                   |            |                  |
|  | Roger Foulger      |   |                        |                             |                 |                   |            |                  |
|  | Greg Peck          |   |                        |                             |                 |                   |            |                  |
|  | Karen Vincent      |   |                        |                             |                 |                   |            |                  |
|  | Richard Potter     |   |                        |                             |                 |                   |            |                  |

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| Panel Name   | Conservative seats |   | Liberal Democrat seats |                             | Labour seat     |                   | Green seat |                  |
|--|--------------------|---|------------------------|-----------------------------|-----------------|-------------------|------------|------------------|
|  | Member             | Substitute(s)                                       | Member                 | Substitute(s)               | Member          | Substitute        | Member     | Substitute       |
| Environmental Excellence Policy Development Panel (11) | Nigel Brennan      | Any Conservative member but not a member of Cabinet | David Britcher         | Any Liberal Democrat member | Natasha Harpley | Any Labour member | Jan Davis  | Any Green Member |
|  | Adrian Crotch      |   | Karen Lawrence         |                             |                 |                   |            |                  |
|  | John Fisher        |   |                        |                             |                 |                   |            |                  |
|  | Ken Kelly          |   |                        |                             |                 |                   |            |                  |
|  | Grant Nurden       |   |                        |                             |                 |                   |            |                  |
|  | Sue Prutton        |   |                        |                             |                 |                   |            |                  |
|  | John Ward          |   |                        |                             |                 |                   |            |                  |

| Panel Name                                  | Conservative seats |   | Liberal Democrat seats |                             | Labour seat     |                   | Green seat     |                  |
|---|--------------------|---|------------------------|-----------------------------|-----------------|-------------------|----------------|------------------|
|   | Member             | Substitute(s)                                       | Member                 | Substitute(s)               | Member          | Substitute        | Member         | Substitute       |
| Place Shaping Policy Development Panel (11) | Nigel Brennan      | Any Conservative member but not a member of Cabinet | David Harrison         | Any Liberal Democrat member | Natasha Harpley | Any Labour member | Eleanor Laming | Any Green Member |
|   | Stuart Clancy      |   | Dave Thomas            |                             |                 |                   |                |                  |
|   | Ken Leggett        |   |                        |                             |                 |                   |                |                  |
|   | Sue Lawn           |   |                        |                             |                 |                   |                |                  |
|   | Richard Potter     |   |                        |                             |                 |                   |                |                  |
|   | Justine Thomas     |   |                        |                             |                 |                   |                |                  |
| John Ward                                   |                    |   |                        |                             |                 |                   |                |                  |

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| Panel Name                              | Conservative seats |   | Liberal Democrat seats |                             | Labour seat     |                   | Green seat     |                  |
|---|--------------------|---|------------------------|-----------------------------|-----------------|-------------------|----------------|------------------|
|   | Member             | Substitute(s)                                       | Member                 | Substitute(s)               | Member          | Substitute        | Member         | Substitute       |
| Wellbeing Policy Development Panel (11) | Adrian Crotch      | Any Conservative member but not a member of Cabinet | Julie Neesam           | Any Liberal Democrat member | Natasha Harpley | Any Labour member | Eleanor Laming | Any Green Member |
|   | Roger Foulger      |   | Lisa Starling          |                             |                 |                   |                |                  |
|   | Lana Hemsall       |   |                        |                             |                 |                   |                |                  |
|   | Martin Murrell     |   |                        |                             |                 |                   |                |                  |
|   | Sue Prutton        |   |                        |                             |                 |                   |                |                  |
|   | Clare Ryman-Tubb   |   |                        |                             |                 |                   |                |                  |
| Nigel Shaw                              |                    |   |                        |                             |                 |                   |                |                  |

| Panel Name                    | Conservative seats |                         | Liberal Democrat seats |                             | Labour seat  |                   |
|-------------------------------|--------------------|-------------------------|------------------------|-----------------------------|--------------|-------------------|
|                               | Member             | Substitute(s)           | Member                 | Substitute(s)               | Member       | Substitute        |
| Member Development Panel (10) | Tony Adams         | Any Conservative member | David Britcher         | Any Liberal Democrat member | Breanne Cook | Any Labour member |
|                               | Ken Kelly          |                         | Susan Holland          |                             |              |                   |
|                               | David King         |                         |                        |                             |              |                   |
|                               | Martin Murrell     |                         |                        |                             |              |                   |
|                               | Sue Prutton        |                         |                        |                             |              |                   |
|                               | Clare Ryman-Tubb   |                         |                        |                             |              |                   |
|                               | Richard Potter     |                         |                        |                             |              |                   |

## Appendix 2

### APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMAN OF COMMITTEES / SUB COMMITTEES / PANELS FOR 2022/23

| Committee  | Chairman   | Vice-Chairman                      |
|--|--|------------------------------------|
| Appeals Panel  | Nigel Brennan  | Sue Prutton                        |
| Audit Committee                                      | Grant Nurden   | Peter Bulman                       |
| Awards Panel   | Karen Vincent  | Ken Leggett                        |
| Cabinet  | Leader of the<br>Council   | Deputy Leader of the<br>Council    |
| Joint Informal Cabinet                               | Leader of each<br>Council alternately                                    |                                    |
| Economic Success Policy<br>Development Panel         | Adrian Crotch  | Nigel Brennan                      |
| Electoral Arrangements Committee                     | Peter Bulman   | Martin Murrell                     |
| Emergency Committee                                  | Leader of the<br>Council   |                                    |
| Environmental Excellence Policy<br>Development Panel | Ken Kelly  | Nigel Brennan                      |
| Joint Appointment Panel*                             | Appointed by the<br>Committee  |                                    |
| Joint Scrutiny Committee*                            | To be the Council's<br>Chairman of<br>Overview and<br>Scrutiny Committee |                                    |
| Joint Statutory Officers Appeals Cttee               | Chairman of<br>Standards   |                                    |
| Joint Statutory Officers Hearings Cttee              | Independent Person   | Independent Person                 |
| Licensing and Regulatory Committee                   | David King   | Justine Thomas                     |
| Member Development Panel                             | David King   | Clare Ryman-Tubb                   |
| Overview & Scrutiny Committee                        | Martin Murrell   | To be appointed by<br>LibDem Group |
| Place Shaping Policy Development<br>Panel            | Sue Lawn   | John Ward                          |
| Planning Committee                                   | John Ward  | Karen Vincent                      |
| Service Improvement & Efficiency<br>Committee        | Justine Thomas   | Grant Nurden                       |
| Standards Committee                                  | Nigel Brennan  | Ken Leggett                        |
| Wellbeing Policy Development Panel                   | Sue Prutton  | Martin Murrell                     |

\*The chairmanship is shared between BDC & SNC with the host authority taking the chair for that meeting

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## COUNCIL APPOINTMENTS TO OUTSIDE ORGANISATIONS 2022-23

| Outside organisation   | Nominated Representative(s)                              |
|--|--|
| <b>A47 Alliance</b><br><i>1 representative, 1 substitute</i>   | Cllr R R Foulger<br><i>Substitute – Cllr N J Brennan</i> |
| <b>Aylsham Cittaslow Committee</b><br><i>1 representative (must have resided in Aylsham, or within 3 miles of it, for the last 12 months or occupied as owner or tenant any land or premises therein or had their principal or only place of work there)</i> | Cllr D G Harrison  |
| <b>Broadland Futures Initiative Elected Members Forum</b><br><i>1 representative, 1 substitute</i>   | Cllr I Moncur<br><i>Substitute – Cllr N J Brennan</i>    |
| <b>Broads Authority</b><br><i>1 representative</i>   | Cllr N J Brennan   |
| <b>CNC Building Control</b><br><i>1 representative, 1 substitute (automatic appointment of Portfolio Holder for Planning and substitute the Chairman of Planning Committee)</i>  | Cllr I Moncur<br><i>Substitute – Cllr John Ward</i>      |
| <b>Community Rail Norfolk</b><br><i>1 representative (appointee has option to join both the Bittern Line CRP Steering Group and Wherry Lines CRP Steering Group)</i>   | Cllr R R Foulger   |
| <b>Community Safety Partnership Scrutiny Panel</b><br><i>1 representative, 1 substitute</i>  | Cllr N C Shaw<br><i>Substitute – Cllr D King</i>         |
| <b>District Councils' Network</b><br><i>1 representative (automatic appointment of Leader)</i>   | Cllr S A Vincent   |
| <b>East of England Local Government Association Assembly and AGM</b><br><i>1 representative (automatic appointment of Leader)</i>  | Cllr S A Vincent   |

| <b>Outside organisation</b>  | <b>Nominated Representative(s)</b>   |
|--|--|
| <b>Greater Norwich Development Partnership Board</b><br><i>3 representatives, 2 substitutes (must include the Leader and the Portfolio Holder for Planning)</i>                      | Cllr J Ward<br>Cllr I Moncur<br>Cllr S A Vincent<br><i>Substitutes – Cllr T M Mancini-Boyle, Cllr S Lawn</i> |
| <b>Greater Norwich Growth Board</b><br><i>1 representative, 1 substitute (automatic appointment of Leader)</i>   | Cllr S A Vincent<br><i>Substitute – Cllr I Moncur</i>  |
| <b>HMP Bure Liaison Committee</b><br><i>3 representatives (two must be Members of Wards adjoining the prison (ie Buxton &amp; Coltishall); the third to be Council's own choice)</i> | Cllr J K Copplestone<br>Cllr K E Lawrence<br>Cllr F Whymark  |
| <b>Internal Drainage Boards</b>  |  |
| <u>Broads (2006) Internal Drainage Board</u><br><i>5 representatives</i>   | Cllr N J Brennan<br>Cllr J K Copplestone<br>Cllr K S Kelly<br>Cllr G K Nurden<br>Cllr N C Shaw               |
| <u>Norfolk Rivers Internal Drainage Board</u><br><i>3 representatives</i>  | Cllr N J Brennan<br>Cllr K S Kelly<br>Cllr N C Shaw  |
| <u>Waveney, Lower Yare and Lothingland Internal Drainage Board</u><br><i>1 representative</i>  | Cllr G K Nurden  |
| <b>Local Government Association – General Assembly</b><br><i>1 representative, 1 substitute</i>  | Cllr S A Vincent<br><i>Substitute – Cllr T M Mancini-Boyle</i>   |
| <b>Local Government Association Strategic Aviation (Special Interest Group) (LGA (SASIG))</b><br><i>1 representative</i>   | Cllr N C Shaw  |
| <b>Norfolk Against Scams Partnership</b><br><i>1 representative</i>  | Cllr S M Prutton   |
| <b>Norfolk Arts Forum Executive Committee</b><br><i>1 representative, 1 substitute</i>   | Cllr J M Ward<br><i>Substitute – Cllr J L Thomas</i>   |
| <b>Norfolk Biodiversity Partnership</b><br><i>1 representative, 1 substitute</i>   | Cllr K S Kelly<br><i>Substitute – Cllr S M Prutton</i>   |



| <b>Outside organisation</b>  | <b>Nominated Representative(s)</b>                         |
|--|--|
| <b>Norfolk Health &amp; Wellbeing Board</b><br><i>1 representative, 1 substitute</i>   | Cllr F Whymark<br><i>Substitute – Cllr R R Foulger</i>     |
| <b>Norfolk Health Overview and Scrutiny Committee</b><br><i>1 representative, 1 substitute (must be Members of the O&amp;S Committee)</i>                              | Cllr S M Prutton<br><i>Substitute – Cllr P E Bulman</i>    |
| <b>Norfolk Joint Museums Committee</b><br><i>1 representative, 1 substitute (must be from same political party as appointed representative)</i>                        | Cllr D King<br><i>Substitute – Cllr G K Nurden</i>         |
| <b>Norfolk Parking Partnership Joint Committee</b><br><i>1 representative, 1 substitute</i>  | Cllr J K Coplestone<br><i>Substitute – Cllr P E Bulman</i> |
| <b>Norfolk Police &amp; Crime Panel</b><br><i>1 representative, 1 substitute</i>   | Cllr J J Emsell<br><i>Substitute – Cllr P E Bulman</i>     |
| <b>Norfolk Rail Group</b><br><i>1 representative, 1 substitute</i>   | Cllr R R Foulger<br><i>Substitute – Cllr N J Brennan</i>   |
| <b>Norfolk Records Committee</b><br><i>1 representative, 1 substitute</i>  | Cllr G K Nurden<br><i>Substitute – Cllr D King</i>         |
| <b>Norfolk Strategic Flood Alliance</b><br><i>This replaces the Norfolk Water Management Partnership Strategic Forum 1 representative, 1 substitute</i>                | <i>Cllr I Moncur</i><br>Substitute- John Ward              |
| <b>Norfolk Strategic Planning Member Forum</b><br><i>1 representative (Portfolio Holder for Planning), 1 substitute (Portfolio Holder for Housing &amp; Wellbeing)</i> | <i>Cllr I Moncur</i><br><i>Substitute – Fran Whymark</i>   |
| <b>Norfolk Waste Partnership</b><br><i>1 representative (must be Portfolio Holder for Environmental Excellence), 1 substitute</i>                                      | Cllr J Leggett<br><i>Substitute – Cllr S M Prutton</i>     |
| <b>Norwich Airport Limited Consultative Committee</b><br><i>1 representative, 1 substitute</i>   | Cllr N C Shaw<br><i>Substitute – Cllr A D Adams</i>        |
| <b>Norwich Area Museums Committee</b><br><i>1 representative, 1 substitute</i>   | Cllr D King<br><i>Substitute – Cllr G K Nurden</i>         |
| <b>NPLAW Board</b><br><i>1 representative (must be a member of Cabinet)</i>  | Cllr T M Mancini-Boyle                                     |
| <b>Transport for Norwich Joint Committee</b><br><i>1 representative, 1 substitute</i>  | <i>Cllr I Moncur</i><br><i>Substitute – J K Coplestone</i> |

| Outside organisation   | Nominated Representative(s) |
|--|-----------------------------|
| <b>Youth Advisory Board</b><br><i>1 representative (automatic appointment of Member Champion for Young People)</i> | Cllr R E Potter             |